

INVITATION NOTICE FOR SUBMISSION OF RATE FOR CAMC, SPARE PARTS OF ALL TYPES OF WATER COOLER WITH PURIFIERS



INDIAN INSTITUTE OF TECHNOLOGY
(BANARAS HINDU UNIVERSITY)
VARANASI - 221005

Tender Notice No. : IIT(BHU)/IPCell/Water Cooler/2022-23/316

Dated : 05.09.2022

LAST DATE OF SUBMISSION OF TENDER: 27.09.2022 (05.00 PM)

DATE OF OPENING OF TENDER: 28.09.2022 (12.00 Noon)

Venue of Bid Opening- Meeting Room (Ground Floor) Administrative Block, IIT(BHU) Varanasi-
221005

Address for submission of Tender:

The Registrar
Institute Purchase Cell
Indian Institute of Technology
(Banaras Hindu University)
VARANASI – 221005

Email: ipcell@itbhu.ac.in

INVITATION NOTICE FOR SUBMISSION OF RATE FOR CAMC, SPARE PARTS OF ALL TYPES OF WATER COOLER WITH PURIFIERS

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CAMC, SPARE PARTS OF ALL TYPES OF WATER COOLER WITH PURIFIERS

The Institute invites rates from reputed, experienced and registered firms/ service providers for CAMC, Spare Parts of all types of water cooler with purifiers. Interested firm / agency registered with reputed Water Coolers with Purifiers making companies may send their offer along with supporting documents in sealed envelope.

The sealed tender duly super scribed “CAMC, SPARE PARTS OF ALL TYPES OF WATER COOLER WITH PURIFIERS” mentioning Tender Notice No. **IIT(BHU) / IPCell/Water Cooler/2022-23/316 dated 05.09.2022** in bold letters on the top of the envelop should reach on or before **26.09.2022 (05.00 PM)** in the office of the **Registrar, Institute Purchase Cell, Indian Institute of Technology (Banaras Hindu University), Varanasi – 221005** along with the Tender Processing Fee and EMD.

Important Note:

1. The Institute shall notify the lowest rate for each category / parameter and receive the services for CAMC, SPARE PARTS OF ALL TYPES OF WATER COOLER WITH PURIFIERS as per approved rate from any of the participating bidder ready to provide service on such rates.
2. CAMC, SPARE PARTS OF ALL TYPES OF WATER COOLER WITH PURIFIERS shall not be limited to participating bidders only and Institute shall on its discretion may consider other vendor also willing to provide their services on the approved rates
3. The approved rates will be valid for one (1) year and may be extended for further one year or so.
4. It is to bring to the notice that large number of Water Coolers (200 approx.) with Purifiers of various capacities, makes and models are installed in the Institute.
5. All are requested to appoint one/two of their local based authorized dealer/s to provide the service on urgent basis, quoting the reference especially for this tender to provide better services.
6. The tender will be opened in the Committee Room, Ground Floor, Admin Building, IIT(BHU) Varanasi-221005. All tender documents must be accompanied by the **Tender Processing fee of Rs. 1180/-** (inclusive of GST) (Non-refundable) is to be paid in the form of Bank Draft in favour of the **Registrar, IIT(BHU) payable at Varanasi**. The **Earnest Money Deposit (EMD) of Rs. 25,000/-** must be submitted along with the tender document in favour of the **Registrar, IIT(BHU)** in the shape of Fixed Deposit Receipt. The exemption will be applicable as per Govt. of India norms.

The Institute Reserves The Right To:

1. Reject the quotation in the event of non-furnishing the authentic documentary evidence in respect of:
 - Tender Processing Fee/EMD/Exemption Certificate.
 - Tender acceptance letter
 - Letter of authorization to submit bid

- An undertaking that the agency hasn't been backlisted
- Financial/price bid undertaking
- Previous similar orders executed.

The verification of the documents can be conducted at Institute level also for which charge will have to be borne by the suppliers.

2. Reject the supplies already made, if not found up to the mark. Thorough checking may be adopted to test the correctness of the service. In such an event further action may call to conform or discard the service.
3. Cancel this Tender at any point of time without assigning any reason thereof.
4. The Institute also reserves the right to reject the bid of any participated bidder
5. The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Supplier, terminate the Contract in whole or part:
 - (a) If the Supplier fails to provide the service within the period(s) specified in the purchase order, or within any extension thereof granted by the Purchaser.
 - (b) If the Supplier fails to perform any other obligation(s) under the Contract.
 - (c) If the Supplier, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
6. To reject any or all the offers without assigning any reasons thereof.
7. All disputes are subject to "*Varanasi Jurisdiction*" only.
8. The decisions of the Institute in all respect shall be final and binding on all.
9. The Institute reserves the right to ask the successful bidder to produce all the original documents submitted along with the bids for verification at any point of time. During the verification of the document, if it is found that the bidder has concealed/falsified/fabricated any information, the bid and/or purchase order will be cancelled and/or Performance Security will be forfeited including the action of blacklisting will be taken against the bidder as per norms of the Institute.
10. Please ensure that your offer is complete in all respect as no further clarifications shall be sought from you and reaches us within the last date mentioned above. **The Institute shall not be responsible for any delay or lost in transit etc.**

The Chairman
Central Purchase Committee
IIT(BHU) Varanasi

DECLARATION

(On the letter head of the firm submitting the bid)

1. I,.....Son /Daughter of Shri.....
..... Proprietor/ Partner/
CEO /MD/ Director/ Authorized Signatory of M/s. -----
----- am competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and subsequent amendments, if any and hereby convey my acceptance of the same.
3. The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief.
4. I/ we/ am are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
5. Each page of the tender document and papers submitted by my Company is authenticated, sealed and signed, and I take full responsibility for the entire documents submitted.
6. The prices quoted in the price bids are subsidized due to academic discount given to IIT (BHU), Varanasi.
7. We, further specifically certify that our organization has not been Black Listed/De Listed or put to any Holiday by any Institutional Agency/Govt. Department/Public Sector Undertaking in the last three years.

Signature of the Authorized Person -----

Date: -----

-

Place: -----
Seal

Full Name -----

Company Address with

TENDER ACCEPTANCE LETTER

(To be given on Company Letter Head)

Date:

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No. _____

Name of Tender/ Work: -

Dear Sir,

1. I/We have downloaded/ obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).

2. I/We hereby certify that I/We have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like section(s), schedules(s) etc.), which form part of the contract agreement and I/we shall abide hereby by the terms/conditions/ clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/ corrigendum(s) in its totality/entirety.
5. In case any provisions of this tender are found violated, then your department/organisation shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

(Signature of the Bidder, with Official Seal)

TO BE RETURNED WITH QUOTATION

UNDERTAKING

WE HEREBY UNDERTAKE THE FOLLOWING:

1. The GST levied is as per Govt. of India norms amended from time to time.
2. The rates offered shall be of the best quality along with accessories, workmanship and their supply will be strictly in accordance with the technical specifications and particulars as detailed in the quotation.
3. The information furnished by us in the quotation is true and correct to the best of our knowledge and belief.
4. We have read and understood the rules, regulations, terms and conditions including amendments, if any of this tender and agree to abide by them.

Authorized Signatory

(Seal)

PRICE BID FORMAT
(To be submitted as PRICE BID)

Sl. No.	Name of item quoted	Item code as per catalogue, if any	Specifications	Basic Price	Percentage of Discount offered, if any	Taxes as applicable	Net FOR price after discount
1							

Note :

1. In case of any discrepancies between hard copy and soft copy, the duly signed hard copy shall be considered as final price bid.
2. Attach extra sheet as many as required.
3. FOR prices must be upto IIT (BHU) Varanasi.