



भारतीय  
प्रौद्योगिकी  
संस्थान  
काशी हिन्दू विश्वविद्यालय



INDIAN  
INSTITUTE OF  
TECHNOLOGY  
BANARAS HINDU UNIVERSITY

**QUOTATION ENQUIRY**  
**Academic Affairs**

Ref: IIT(BHU)/ACD/Convocation/Purchase/2022-23/QTN/4205

Date of Tender Enquiry: 17.08.2022

Last date & Time of Submission of quotation: 08.09.2022 upto 17:00 Hrs.

Dear Sir(s),

Please submit your lowest quotation for supplying the under mentioned items. Quotation in duplicate must reach us before the date marked above and should contain the following information:

1. Full specification of fabric material of the item offered with rate F.O.R. Varanasi should be clearly mentioned.
2. Clearly mention the date of validity of offer.
3. **Clearly mention your E-mail ID and Mobile number.**
4. Clearly mention appropriate GST % as applicable for supplying of Goods & Services to IIT(BHU), Varanasi.
5. Please mention your GST registration number and PAN in the quotation.
6. Conditions of supply and terms of payment shall be clearly mentioned in the quotation.
7. If you have proprietary right over the product, please mention the same in your quotation and provide a certificate.

Quotation must be sent in **sealed envelope** with word **“QUOTATION for Sadri”** and addressed to **Office of the Dean (Academic Affairs), IIT (BHU), Varanasi- 221005 (UP)**. Our reference number and last date as given above should be clearly marked over it.

Sl. No.	Name of Items	Quantity
1.	Khadi made Bhagalpuri Silk/Matka Silk Sadri: Cream Colour having cloth lining, Nehru cut collar, 5 buttons – two pockets in both the lower side and one in upper left side.	Approx. 1,200 Pc.
2.	Following Sizes are required: 1. 30 Size 2. 32 Size 3. 34 Size 4. 36 Size 5. 38 Size 6. 40 Size 7. 42 Size 8. 44 Size 9. 46 Size  (Actual sizes and quantity shall be communicated with the order to the successful bidder)	

1. The Above quantities are approximate, it may increase or decrease as per actual requirement at the time of placing the order, accordingly per unit cost along with minimum order quantity must to be mentioned.
2. Sample of fabric must be submitted along with quotation failing which quotation (s) may be summarily rejected without making any further reference to the bidder in this regard. If the bidder does not qualify his/her sample will be returned.
3. Khadi and Village Industries Commission (KVIC) registration certificate shall be the mandatory requirement for a bidder who needs to bid in this quotation enquiry.
4. If the L1 supplier is unable to complete the supply of the items within the prescribed time limit then the order may be distributed among other willing suppliers who meets the quality and specifications at the rates quoted by L1 supplier.
5. Supply must be executed in full within 20 days from the date of receipt of the order.
6. Penalty @ 1% per week and a maximum of 10 % will be deducted in case of delay in supply.
7. Supply may be rejected, if not found up to the mark and in conformity with the sample provided along with the quotation.
8. Payment shall be done online after receipt of ordered items in the Institute in satisfactory condition.

The sealed quotations will be opened in the purchase committee meeting to be held in the office of Dean of Academic Affairs.

Dean (Academic Affairs)