**Central Instrument Facility, IIT (BHU), Varanasi-221 005**

***Internal/External Requisition Form for RAMAN Spectrometer***

**User Information:** ☐ **Internal User** ☐ **External User** **Date: ……**

| | |
|---|---|
| **Requisition Number** | |
| **Nature of Work:** UG/PG/IDD/PhD. /PDF/Project/ Consultancy/ Industry | |
| **Name of Indenter** | |
| **Name of Supervisor** | |
| **Employee ID** | |
| **Name and Address of Department/School** | |
| **Contact number** | |
| **Email Address** | |

**Description of Sample:** Bulk ☐ Powder ☐ Polymer ☐ Liquid ☐ Thin Film (thick. 1-2mm) ☐

**Nature of the Sample:** Biological ☐ Organic ☐ Inorganic ☐ Volatile ☐ Non-Volatile ☐

**Experiment Required:** Raman Spectra ☐ Raman Imaging ☐

**Details of sample and its experimental parameter:**

| S. N. | Sample Name | Scan Range ($cm^{-1}$) | Laser Power (mW) | Acq. Time (s) | No of Scan | Remarks |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |

Pl. Specify if sample is *Toxic/ Hazardous/ Explosive/* etc.: .....

Does the sample need to be preserved or not: Yes/ No (If No, mode of disposal): .....

***Signature & Remark of Operator/Office:*** .....

***Date & Time***.....

| **For Internal User Only:** | **External User: Payment mode NEFT/RTGS/Net Banking etc. (GST 18% extra applicable)** | |
|---|---|---|
| Pl. Deduct **Rs.** | Details of the Account Holder | **The Registrar** |
| **A.** Research Support Grant / CPDA: | Bank Name & Branch | **State Bank of India (IT-BHU Branch)** |
| **Project Contingency (Project code):** | IFSC Code: | **SBIN0011445** |
| | Account No.: | **32778803937** |
| **B.** Department/School Operating Grant: | Transaction Amount: | |
| | Transaction/UTR No: | |

**CIF: Professor In charge** **Signature with seal of the Supervisor** **Signature of User**

**FOR USE IN FINANCE OFFICE**

**Expenditure may be debit/credit to:**

Minor Head: **IDF**
Minor Sub Head: **Income from CIF**

**PASSED FOR PAYMENT/ ADJUSTMENT**

For Rupees ……..…….....

**Asst.** **S.O.** **A.R.** **D.R.**

***All users are required to acknowledge the use of CIF equipment / CIF facility and the person(s) providing the technical help in all their research publications/ articles resulting from the use of CIF. A copy of such publication must be submitted to CIF for reference and record.*** **Email: office.cif@iitbhu.ac.in**