



भारतीय
प्रौद्योगिकी
संस्थान
काशी हिन्दू विश्वविद्यालय



INDIAN
INSTITUTE OF
TECHNOLOGY
BANARAS HINDU UNIVERSITY

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अधिष्ठाता कार्यालय
(अनुसंधान एवं विकास)

Office of the Dean
(Research & Development)

IIT (BHU)/R&D/2022-23/ 33 /L

Date: 22nd Nov, 2022

NOTICE

This is to inform that presently this office is receiving selection proceedings for appointment of project staff(s) under various Sponsored Project, Consultancy project etc. Some of the request(s) received are incomplete and thus require more processing time and create unnecessary hassle for the PI as well as the office. Thus, it is requested to check the following while submitting selection proceedings for approval of Dean (R&D):

1. Draft advertisement duly signed by the PI and approved by Dean(R&D).
2. Approval of Selection Committee by Dean (R&D)
3. Newspaper/ E-mail circulation copy of advertisement as per Institute Project Guideline
4. Duly completed annexure 6-10 in format as per Institute Project Guideline signed by selection committee members.
5. Complete set of documents of the selected candidate

The above will ensure smooth disposal of the work in an efficient way. This is issued with the approval of the competent Authority.

Pragya
22/11/22

Assistant Registrar (R&D Admin)

Di *22/11*
22/11

Copy to:

1. All the Head of Departments/ Coordinator of the Schools; IIT(BHU) with a request to circulate it among all the PIs of different project.
2. The Chairman, Web Management & E-mail Services Committee for uploading on the website.

Pragya
22/11/22

Assistant Registrar (R&D Admin)

Di *22/11*
22/11

OK