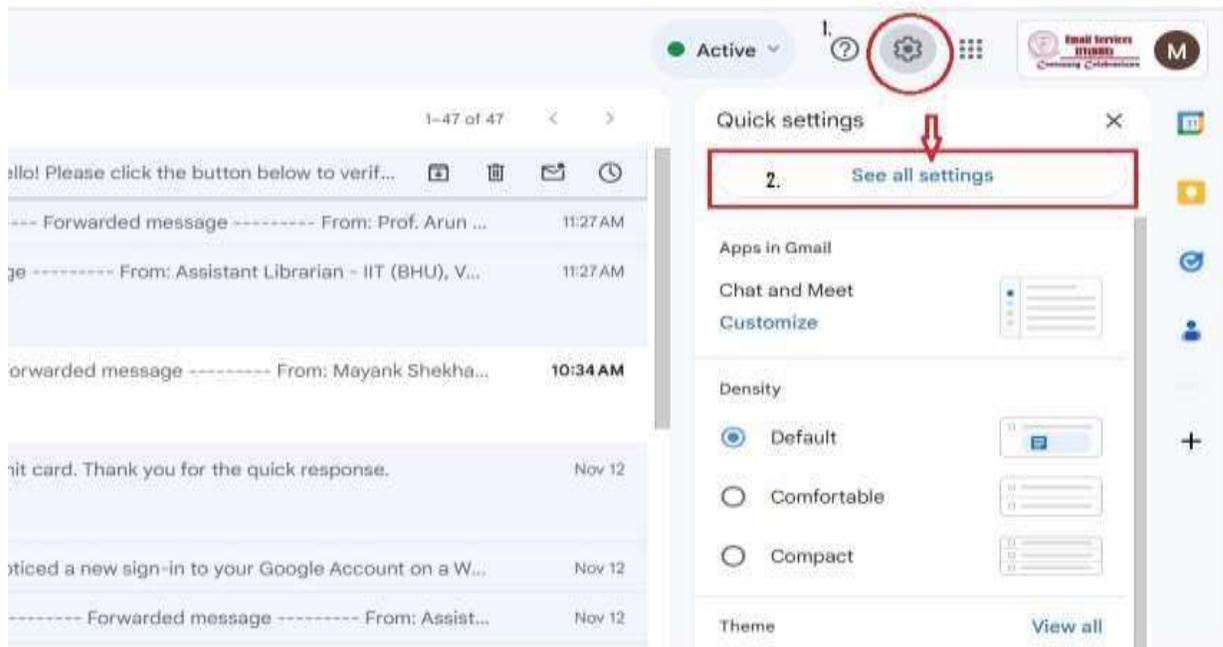
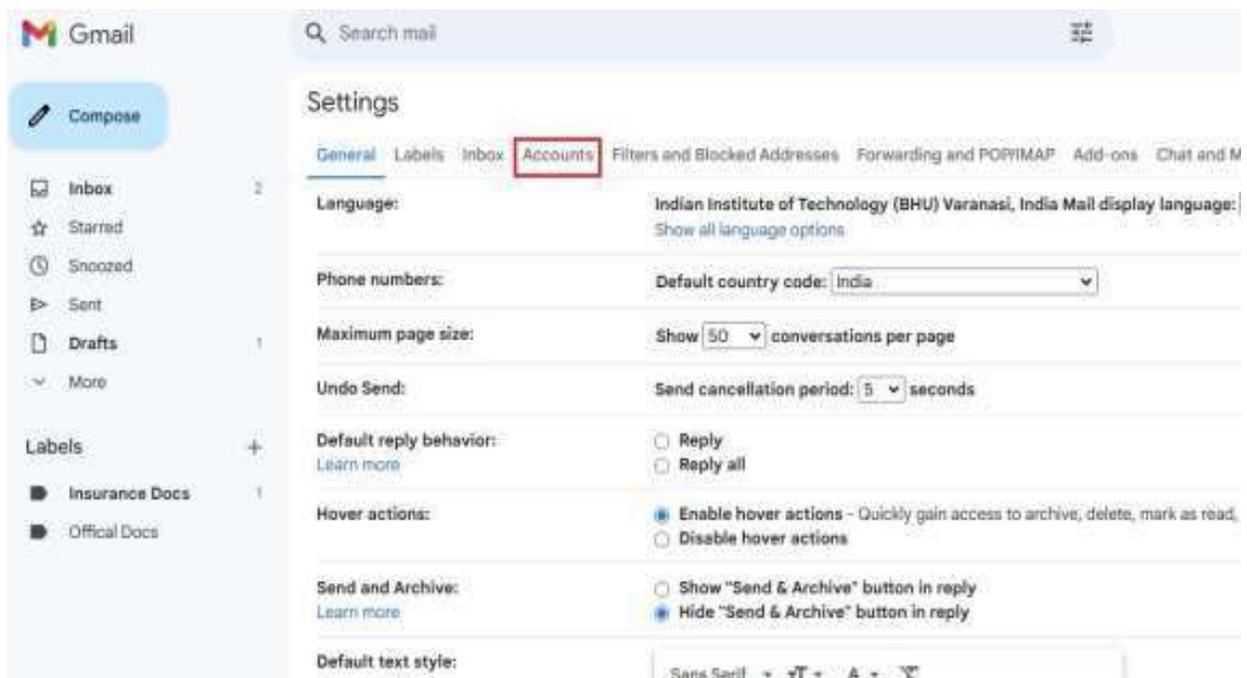


Steps for Email Aliasing from username@itbhu.ac.in to username@iitbhu.ac.in

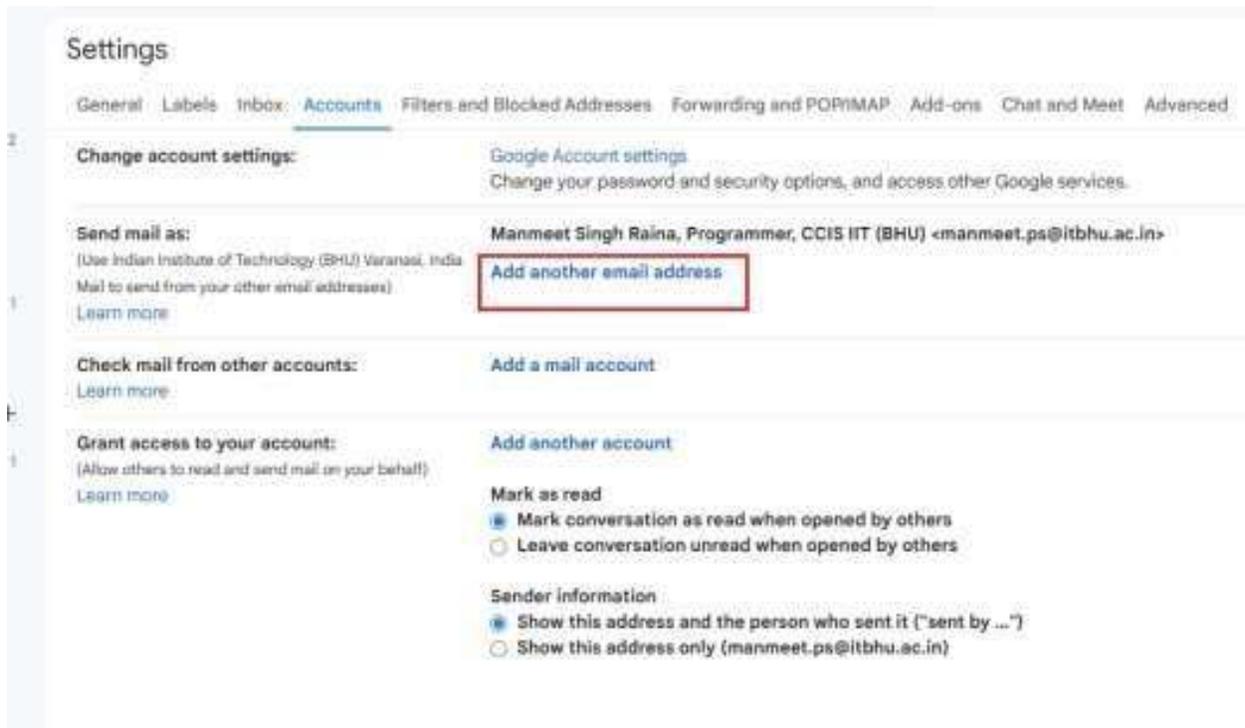
1. Click the Gear icon (Settings) in the top-right corner, then select **See all settings** from the Quick Settings sidebar.



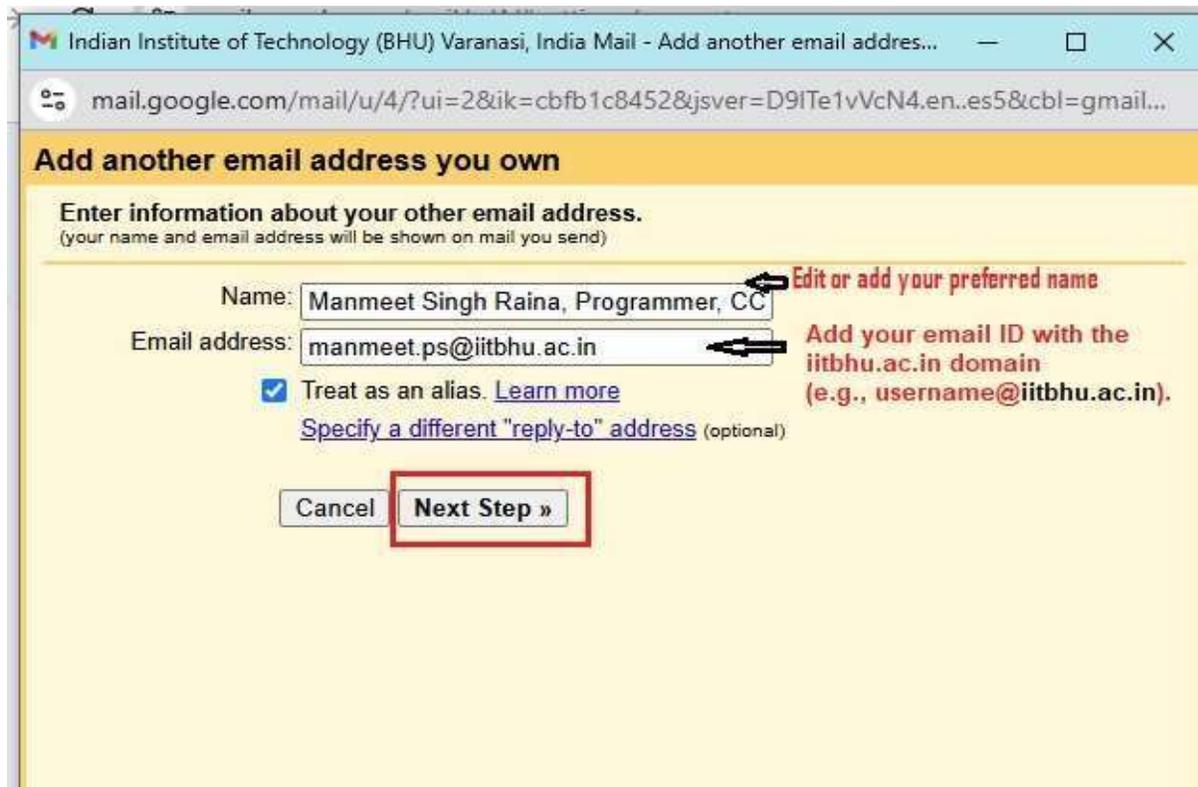
2. In the Settings window, go to the **Accounts** tab.



3. Click **Add another email address**.



4. A new window will pop up, allowing you to edit your name and email address. Make sure to enter your email with the **iitbhu.ac.in** domain for aliasing.



5. Click **Next Step** to save the changes.

6. Finally, click on the "Make Default" link to set the desired email ID as the default for aliasing.

Settings

[General](#) [Labels](#) [Inbox](#) [Accounts](#) [Filters and Blocked Addresses](#) [Forwarding and POP/IMAP](#) [Add-ons](#) [Chat and Meet](#)

Change account settings:

[Google Account settings](#)

Change your password and security options, and access other Google services.

Send mail as:

(Use Indian Institute of Technology (BHU) Varanasi, India

Mail to send from your other email addresses)

[Learn more](#)

Manmeet Singh Raina, Programmer, CCIS IIT (BHU) <manmeet.ps@itbhu.ac.in>

default

[edit info](#)

Manmeet Singh Raina, Programmer, CCIS IIT (BHU) <manmeet.ps@iitbhu.ac.in>

[make default](#)

[edit info](#)

[Add another email address](#)

When replying to a message:

Reply from the same address the message was sent to

Always reply from default address (currently manmeet.ps@iitbhu.ac.in)

(Note: You can change the address at the time of your reply. [Learn more](#))

Check mail from other accounts:

[Learn more](#)

[Add a mail account](#)