

**MINUTES OF THE 1<sup>ST</sup> MEETING OF THE BOARD OF GOVERNORS OF THE INSTITUTE HELD ON 27<sup>TH</sup> AUGUST, 2013 AT 4.00 P.M. IN THE COMMITTEE ROOM NO.2 OF THE CENTRAL OFFICE, BANARAS HINDU UNIVERSITY, VARANASI**

**Members Present :**

1. Dr. Lalji Singh : Chairman
2. Prof. Rajeev Sangal : Member
3. Prof. Narendra Ahuja : Member
4. Prof. Ganesh Bagaria : Member
5. Prof. T.V. Ramakrishnan : Member
6. Prof. K.K. Srivastava : Member
7. Prof. Om Parkash : Member

Dr. S.P. Mathur : Secretary

Prof. P.M. Bhargava could not attend the meeting due to his preoccupations and he was granted leave of absence.

The Chairman extended a very warm welcome to all the members of the Board and thanked them for sparing their valuable time out of their busy schedule to attend this meeting of the Board.

The agenda items were then taken up.

**BoG Resol.No.1.1      Institute Vision and Tasks - Presentation by Director  
Item No.1.1**

The Director made power point presentation regarding the Institute's Vision and Tasks Ahead. The members appreciated it and made various suggestions, the major ones are given below :

- i. Efforts may be made to attract good faculty in the Institute.
- ii. Ph.D. collaborations with Universities abroad.
- iii. Create excitement in research areas through inter-institutional linkages and working on problems whose solution can make a major impact on society.
- iv. Interaction with other institutions of learning, BHU as well as outside BHU in Varanasi, for developing Humanities department.

**RESOLVED** that the presentation made by the Director on 'The Institute's Vision and Tasks Ahead', as per Annexure – I of the Minutes, be approved and placed on records.

**BoG Resol.No.1.2      CONSIDERED creation of independent Humanities and Social Sciences Department  
Item No.1.2**

The members noted that the Senate at its meeting held on 20.4.2013 had resolved that steps be taken to create independent Humanities and Social Sciences Department in the Institute encompassing Technical Writing Section. The members also took note of the philosophy behind creation of such a Department in the Institute as outlined in the agenda notes. Suggestion regarding name of Department was Humanistic Studies rather than Humanities and Social Sciences which is very

common and does not convey the idea behind a different kind of department.

**RESOLVED** that the proposal for creation of independent Department of Humanistic Studies in the Institute, encompassing Technical Writing Section, be approved. A brainstorming workshop be organized to finalize approach & areas.

**BoG Resol.No.1.3**  
**Item No.1.3**

**CONSIDERED** the actions taken by the Director regarding extending IIT pay scales to the faculty members.

The members noted that in the minutes of the meeting of Expenditure Finance Committee (EFC) held on 16.3.2010 to consider the proposal regarding conversion of IT-BHU into IIT (BHU) and also in the D.O. No.16-11/2012-TS.1 dated 8<sup>th</sup> August, 2012 of Ms Amita Sharma, Additional Secretary, MHRD to Dr. Lalji Singh, Chairman, BoG, it has *inter-alia* been mentioned that the IIT scales of pay for the faculty would be extended after due process of scrutiny as per IIT norms and qualifications.

It was further noted that the Director has constituted an Institute Empowered Committee under the Chairmanship of Professor T.V. Ramakrishnan, Member, BoG, IIT (BHU) and process consisting of following four steps has also been prescribed:

- (i) The faculty would fill the application proforma as part of self-appraisal and submit to their HOD/Coordinator.
- (ii) Department Faculty Affairs Committee (DFAC) would go through the application of each faculty member in the department and will give its recommendations to the Institute Empowered Committee.
- (iii) The Institute Empowered Committee will go through the application and the recommendation of the Department Faculty Affairs Committee (DFAC) and give its recommendations to Director, IIT (BHU).
- (iv) Placing of recommendations to the Board of Governors and subsequent implementation.

One of the members brought to the notice of the Board that there are some faculty members in the Institute who became eligible for UGC's Career Advancement Scheme for promotion before conversion of the erstwhile IT-BHU into IIT (BHU) i.e. 29.06.2012. However, their interviews could not be held by the BHU at that time and they are requesting for their promotions before IIT pay scales are extended to them.

At this stage, the Director informed the members that there are eight Research Associates in the Institute who are involved in teaching in various departments but they have not been given the status of a faculty member and they may be considered to be designated as faculty member after scrutiny as per IIT norms.

**RESOLVED** that the actions taken by the Director regarding extending IIT Pay Scales to the faculty members including constitution of Institute Empowered Committee and prescribing application proforma, as per Appendix 1.3 –C of the Agenda, and the proforma for Department Faculty Affairs Committee to give its recommendation to the Institute Empowered Committee, as per Appendix 1.3 – D of the Agenda, be ratified and approved.

**RESOLVED FURTHER** that the faculty members of the Institute, who were eligible but could not be considered by BHU for promotion under UGC's Career Advancement Scheme before 29.06.2012, be considered for promotion, as a one-time measure since the Institute is under transitional phase. For this purpose, suitable selection measures be taken.

**RESOLVED STILL FURTHER** that the Research Associates of the Institute may be evaluated about their academic achievements, etc. through the forms given at Appendix 1.3-C and 1.3-D of the Agenda but it should be made clear to them that this exercise is being done without any obligation on the part of the Institute to treat them at par with other faculty members of the Institute. Their cases may further be assessed through a duly constituted Selection Committee as per IIT norms.

**BoG Resol.No.1.4**  
**Item No.1.4**

**CONSIDERED** recording of the provisions regarding governance and Statutes & Ordinances of IIT (BHU) contained in Section 10 (a) of the Institutes of Technology (Amendment) Act, 2012, thereby inserting new Clauses (k) and (m) in Section 38 of the principal Act – The Institutes of Technology Act, 1961, as amended from time to time.

**RESOLVED** that the provisions contained in Section 10(a) of the Institutes of Technology (Amendment) Act, 2012, thereby inserting new Clauses (k) and (m) in the Section 38 of the principal Act, the Institutes of Technology Act, 1961, as amended from time to time be recorded.

**RESOLVED FURTHER** that the Director be authorized to re-constitute the Committee for drafting first Statutes for the Institute.

**BoG Resol.No.1.5**  
**Item No.1.5**

**CONSIDERED** recording of the Resolution No. 115 dated 28.02.2013 of the Executive Council, Banaras Hindu University regarding constitution of a Committee to decide the terms of interaction and cooperation between the IIT (BHU) and BHU on all issues concerning the two Institutions, and to draft an MoU and an MoA to be signed between the two institutions that will guide the interaction and cooperation providing adequate synergy to both the institutions.

The members noted the philosophy behind signing of an MoU between IIT (BHU)

and BHU. It was further noted that the recommendations of the Committee constituted subsequent to the decision of the Executive Council, BHU, as well as the drafted code/MoU shall be approved by the Executive Council of BHU as well as BoG of the Institute, before being signed by the two institutions.

**RESOLVED** that the Resolution No.115 dated 28.2.2013 of the Executive Council, Banaras Hindu University and its follow up actions be recorded.

**BoG Resol.No.1.6**  
**Item No.1.6**

**CONSIDERED** recording of the Executive Council Resolution No.85 dated October 4, 2012, regarding sharing of staff of service units by the University and IIT (BHU) in an appropriate proportion and its follow-up action by the BHU.

The members noted that BHU and IIT (BHU) being on the same campus will have to share many common services. The members also noted that as a follow-up to the aforementioned Resolution, a meeting of the Committee comprising officials from BHU and IIT (BHU) was held under the Chairmanship of the Vice-Chancellor, BHU on 17.10.2012. Subsequently, the Vice-Chancellor, BHU had constituted a Committee under the Chairmanship of the Director, I.Ag. Sc., BHU.

It was further noted by the Board that a Committee consisting of members from BHU and the Institute has already been constituted to draft MoU/MoA, to be signed between the two institutions. As such, this issue may also be referred to this Committee.

**RESOLVED** that the Executive Resolution No.85 dated October 4, 2012 regarding sharing of staff of service units by the University and IIT (BHU) in an appropriate proportion and its follow-up actions by BHU be recorded.

**RESOLVED FURTHER** that the Vice-Chancellor, BHU be requested that the issue of sharing of service units by the University and IIT(BHU) in an appropriate proportion, may be referred to the Committee constituted vide Resolution No.115 dated 28.2.2013 of the Executive Council, BHU for drafting MoU to be signed between the two institutions.

**BoG Resol.No.1.7**  
**Item No.1.7**

**CONSIDERED** recording of the communication regarding creation of non-faculty posts in IIT(BHU), vide letter F. No. 16-11/2012 TS.1, dated 15.05.2013 from Shri Alok Mishra, Director, MHRD and letter F.No. 32-14/2013-TS.1, dated 10.06.2013 of Shri Prisca Mathew, Under Secretary, MHRD.

The Director informed the Board that subsequent to receipt of the aforementioned letters from MHRD, to meet immediate crisis of shortage of staff in the Institute, the posts of Registrar(1), Deputy Registrars(2), Assistant Registrar(3) and Junior Assistants(16) have been advertised on 20.08.2013 vide advertisement no. 01/2013-

14.

The members noted that 44 new posts have been sanctioned by the MHRD vide aforementioned letter dated 15.05.2013 after taking into account the number of posts already available in the Institute and some of the posts have been advertised accordingly. Further, the MHRD, vide aforesaid letter dated 10.06.2013 has *inter alia* communicated that as per Section 6(i)(h) of the Act, IITs are allowed to design their administrative/management/technical staff structure as per requirement after due approval from their BoG. Further, they are allowed to institute and recruit non-faculty positions as per the 10:1.1 student to non-faculty ratio after due approval of the BoG. However, approval of MHRD would be required if the total non-faculty posts (permanent and contractual of one year or more) exceeds the 10:1.1 ratio.

**RESOLVED** that the letter F. No. 16-11/2012 TS.1 dated 15.5.2013 as per Appendix-1.7-E of the Agenda and letter F.No.32-14/2013-TS.1 dated 10.06.2013 as per Appendix-1.7-F of the Agenda be recorded.

**RESOLVED FURTHER** that release of advertisement no.01/2013-14 dated 20.8.2013 for various non-faculty administrative/ministerial posts be noted.

**BoG Resol.No.1.8**  
**Item No.1.8**

**CONSIDERED** nominees of the Board to various Selection Committees for appointment on different posts of the Institute.

The members noted the provisions contained in the Statute 12 (3) of IIT, Kanpur regarding composition of various Selection Committees.

**RESOLVED** that the lists of experts for nominees of the Board for various positions of the Institute be placed before the Board.

**RESOLVED FURTHER** that Selection Committees for faculty members, names may be invited from the Departments/Schools.

**RESOLVED STILL FURTHER** that process for obtaining names of Visitors' nominees for the post of Professor be started.

**BoG Resol.No.1.9**  
**Item No.1.9**

**CONSIDERED** procedure for appointment of Deans in the Institute.

The members noted that presently one Dean (Academic Affairs) and four Professor-in-charges have been appointed in the Institute by the Executive Council, BHU (functioning as BoG at that time). Further, Prof. Surendra Kumar was appointed as Dean (Academic Affairs) for the remaining period of his term as Dean of the erstwhile Faculty of Engineering & Technology, in terms of Section 6 of the Institutes of Technology (Amendment) Act, 2012, thereby inserting Clause 5 B (d) in the

principal Act – the Institutes of Technology Act, 1961. The members also perused the procedure followed by IIT-Kanpur for appointment of Deans.

Some members suggested that there should be a provision for appointment of a person outside the Institute also as a Dean. This can be done by firstly offering him the position of a Professor in the Institute.

**RESOLVED** that provision of five Deans, as per IIT-Kanpur norms and procedures, be made. However, there will be a provision for appointment of a person outside the Institute as a Dean, by firstly/simultaneously offering him the position of a Professor in the Institute.

**RESOLVED FURTHER** that the existing Professor-in-charges may continue till Summer 2014 or till the date of superannuation, whichever is earlier.

**RESOLVED STILL FURTHER** that process be started for appointment of Deans in place of the Professor-in-charges. The Professor-in-charge may also be considered for the position of the Dean. However, in case a different person is selected as Dean, they may take over in Summer 2014 i.e. 30.6.2014 or superannuation of present Professor-in-charge, whichever is earlier. The persons selected as Dean will be called 'Dean- designate'.

**BoG Resol.No.1.10**  
**Item No.1.10**

**CONSIDERED** procedure for appointment of Heads of the Departments/Coordinators of Schools in the Institute.

The members noted that as per order dated 28.07.2012 of the Chairman, Board of Governors, duly ratified by the Executive Council, BHU (functioning as BoG at that time) vide Resolution no.70 dated October 4, 2012, the appointment of Heads of the Departments/Coordinators of Schools in the Institute is being made in terms of Statute 20 of IIT, Kanpur.

It was pointed out to the Board that no system has been laid down in the relevant Statute of IIT – Kanpur. However, as per practice, all the faculty members of a Department/School are consulted by the Director to decide the name of the Head of the Department/Coordinator of the School.

It was also mentioned by the Director that it is important to create a culture of "friendliness". A 3-day workshop is planned at the end of September 2013 to promote the environment of harmony.

**RESOLVED** that the provisions contained in Statute 20 of IIT Kanpur be continued to be followed. Moreover, the appointment of a Head of a Department will take place

after individual consultation of the faculty members of the Department by the Director. This process may be carried out for all the departments and schools starting now.

**BoG Resol.No.1.11**  
**Item No.1.11**

**CONSIDERED** the request of the Registrar (Offtg.), Motilal Nehru National Institute of Technology, Allahabad, to place Prof. P.Chakrabarti, Director, MNNIT, Allahabad and Professor, Deptt. of Electronics Engg., IIT (BHU) in the HAG grade of Rs. 67000-79000.

The members noted that the MHRD's Notification no.F.No.34-9/2012-TS.III dated 8<sup>th</sup> April 2013 provides that those Professors of NITs and Centrally Funded Technical Institutions (CFTIs), who are appointed as Directors in the NITs system by the MHRD, shall deemed to have been placed in the HAG scale of Rs.67,000 –Rs.79,000/- notionally from the day they took charge as Directors in NITs or from the day guidelines were issued by the ministry vide its letter No. F.23-1/2008-TS.II dated 18.08.2009, whichever is later.

It further mentions that since the Directors of NITs are duly appointed in a Higher Scale than HAG and recommended by the selection committee and appointed with the consent of the Visitor, the procedure laid down in the order dated 22<sup>nd</sup> March, 2013 shall not be applicable to them.

The members further noted that as per MHRD guidelines, HAG scale of Rs.67,000 –Rs.79,000/- without any grade pay has been extended upto a maximum of 40% of the posts of Professors in IITs etc. and is admissible to Professor in AGP of Rs.10,500/- p.m. or Rs.10,000/-. The members further noted that Prof. P. Chakrabarti and Prof. Anand Mohan, Professors of the Department of Electronics Engineering were appointed as Directors of MNNIT, Allahabad and NIT, Kurukshetra respectively by the Visitor and both of them joined their duties w.e.f. 3.6.2011 and both are presently in the AGP of Rs.10,000/-.

**RESOLVED** that in view of MHRD's notification dated 8.4.2013, read with notification dated 18.08.2009, 15.09.2010 and 04.02.2011, Prof. P. Chakrabarti and Prof. Anand Mohan be extended HAG scale of Rs.67,000–Rs.79,000/- notionally w.e.f. 29.06.2012 i.e. from the date of conversion of the erstwhile IT-BHU into IIT (BHU).

**BoG Resol.No.1.12**  
**Item No.1.12**

**CONSIDERED** adoption of the OMs/ letters of MHRD/ UGC, as detailed below, for their implementation in the Institute.

**RESOLVED** that the following OMs/ letters of MHRD/ UGC be adopted for implementation in the Institute :

<b>Sl. No.</b>	<b>Ref. No. of the OM/ letter</b>	<b>Subject</b>
1.	F.No. 2-15/2004-TS.V dated 12.08.2004 of Shri Ravi Mathur, Joint Secretary, MHRD (Appendix 1.12-A of the Agenda)	Foreign visits of Directors of the IITs and IIMs, for its implementation in the Institute.
2.	F.No.13-4/2005 dated 22.02.2006 of Sri Ravi Mathur, Joint Secretary to the Government of India, MHRD. (Appendix 1.12-B of the Agenda)	Introduction of a Modified Recruitment & Career Progression Scheme (RCPS) for non-teaching employees in Group B,C & D of all IITs.
3.	No.1-32/2006-U.II/U.I(i) dated 31.12.2008 of Shri R. Chakravarty, Deputy Secretary to the Government of India, MHRD. (Appendix 1.12-C of the Agenda)	Scheme of revision of pay of teachers and equivalent cadres in universities and colleges following the revision of pay scales of Central Government employees on the recommendations of the Sixth Central Pay Commission. (For Library Sector)
4.	No.1-32/2006-U.II/U.I(ii) dated 31.12.2008 of Shri R. Chakravarty, Deputy Secretary to the Government of India, MHRD. (Appendix 1.12-D of the Agenda)	Scheme of revision of pay scales, for the posts of Registrar, Deputy Registrar, Assistant Registrar, Controller of Examination, Deputy Controller of Examination, Assistant Controller of Examination, Finance Officer, Deputy Finance Officer and Assistant Finance Officer following the revision of pay scales of Central Government employees on the recommendations of the Sixth Central Pay Commission – regarding. (For Administrative Sector)
5.	No.F.3-1/2009-U.I dated 4.6.2009 of Shri R. Chakravarty, Deputy Secretary to the Government of India, MHRD. (Appendix 1.12-E of the Agenda)	Scheme of revision of pay of teachers and equivalent cadres in universities and colleges and as also for the posts of Registrar, Deputy Registrar, etc. (For Library and Administrative Sector)
6. (i)	No. 1-36/2009-U.II dated 26.8.2010 of Shri H.R. Joshi, Director, MHRD. (Appendix 1.12-F of the Agenda)	Scheme of revision of pay of teachers and equivalent cadres in universities and colleges following the revision of pay scales of Central Government employees on the recommendations of the Sixth Central Pay Commission. (For Deputy Librarian)
(ii)	No.1-36/2009-U.II dated 23.9.2010 of Shri Rajender Kalwani, Under Secretary to the Government of India, MHRD. (Appendix 1.12-G of the Agenda)	Scheme of revision of pay of teachers and equivalent cadres in universities and colleges following the revision of pay scales of Central Government employees on the recommendations of the Sixth Central Pay Commission. (For Deputy Librarian)
7.	No.F.20-28/2009(CU/JCRC) dated	Clarification regarding

	30.09.2011 of Shri A.K. Saroya, Under Secretary, UGC. (Appendix 1.12-H of the Agenda)	implementation scale of pay of PB-4 with G.P. Rs.8700 on completion of 5 years in the pre-revised of Rs.12000-420-18300 and quoting the clarification given by MHRD. (For Administrative Sector)
8.	D.O. No. 32-15/2012-TS.1 dated 30.11.2012 of Shri R.D. Sahay, Joint Secretary, MHRD. (Appendix 1.12-I of the Agenda)	Prescribed time schedule for preparation and submission of Annual Accounts/ Report by all Central Autonomous Bodies of MHRD.
9.	OM No. 10/02/2011-E.III/A dated 07.01.2013 of Shri Amar Nath Singh, Deputy Secretary to the Government of India, Ministry of Finance. (Appendix 1.12-J of the Agenda)	Fixation of pay on promotion to post carrying higher duties and responsibilities but carrying the same grade pay.
10.	F.No.17-8/2009 T.S.1 dated 23.01.2013 of Sri Yatendra Kumar, Under Secretary to the Government of India, MHRD. (Appendix 1.12-K of the Agenda)	Modified Assured Career Progression Scheme (MACPS) for the Central Government Civilian employees- extension of the order issued by Ministry of Personnel, Public Grievances & Pension, Deptt.of Personnel & Training to IITs.
11.	F.No.34-9/2012-TS III dated 08.04.2013 of Sri Rajesh Singh, Director (NITs), Government of India, MHRD. (Appendix 1.12-L of the Agenda)	Implementation of the HAG Scales in the National Institutes of Technology (NITs)- regarding. (Also applicable for Professors of CFTIs who are appointed as Directors in the NITs system by MHRD).
12.	No. 12-60/2013-U1 dated 25.06.2013 of Sri R.P. Sisodia, Joint Secretary to the Government of India, MHRD. (Appendix 1.12-M of the Agenda)	Implementation of reservation policy of the Central Government.

**BoG Resol.No.1.13**  
**Item No.1.13**

**CONSIDERED** the various orders of the Chairman, Board of Governors of IIT (BHU) for ratification.

**RESOLVED** that the orders of the Chairman, BoG, as per details given hereunder, be ratified and approved.

**RESOLVED FURTHER** that the Institute Works Committee be authorized to approve minor renovation in various units of the Institute within upper ceiling of Rs.25 lakhs instead of Rs.5.0 lakhs as mentioned in the Notification No.IIT(BHU)/ADM/98(xiii)/Gen/566/L dated 4.2.2013 [Appendix-1.13(c)-A of the Agenda]. Further, the Chairman, Institute Works Committee be included as one of the members of the Building & Works Committee.

**RESOLVED STILL FURTHER** that in the Notification No.IIT(BHU)/ADM/115(i)/Gen/655/L dated 13.3.2013 [Appendix-1.13(g)-B of the Agenda], the phrase “that the calls for the amount were made for official purposes (if it is prepaid)” be deleted. Further, in other cases of telephone/mobile reimbursements, such a certificate that the calls were made for official purpose, be not insisted upon.

Sl.No.	PARTICULARS	DATE OF ORDER
(a)	Procedure for credit and sanction of Earned Leave and entitlement of vacation leave to faculty members of the Institute.	03.05.2013
(b)	Permitting Prof. Rajeev Sangal, Director, IIT(BHU) to (i) avail medical facilities under BHU's Contributory Health Scheme Rules – 2005 at par with other faculty members of the Institute (ii) join GSLI Scheme of L.I.C. like any other faculty member of the Institute and (iii) subscribe to the Contributory Provident Fund-Cum-Gratuity Scheme at par with other employees of the Institute.	02.05.2013 and 18.05.2013
(c)	Authorizing the Institute Works Committee to study the initial estimates and do all the ground works on behalf of Building & Works Committee.	09.03.2013
(d)	Revision in Fee structure for various Programmes of the Institute for the session 2012-13/2013-14.	10.5.2013 and 12.7.2013
(e)	Approving minor corrections incorporated in the Transitory Ordinances approved by the Senate in its meeting held on 1-10-2012.	1.4.2013
(f)	Approving the various Resolutions of the Minutes of the meetings of the Senate held on 20.04.2013,13.06. 2013 and 06.07.2013 respectively.	25.06.2013 and 08.07.2013
(g)	Approving the proposal for reimbursement of mobile/ telephone bills to various officials of the Institute.	09.03.2013
(h)	Approving Rolling Advertisement for various faculty positions.	14.03.2013
(i)	Regarding authorization/delegation of powers to the Institute's Officials for signing of cheques issued out of MHRD's Plan and Non-Plan grants.	29.03.2013
(j)	Regarding Online fee collection for IIT (BHU) from session 2013-14, through the State Bank of India, IT-BHU branch and opening of a new Bank Account for the aforesaid purpose.	03.07.2013

(k)	Regarding transfer of expenditure incurred out of Special Fund-Institute Development Fund to Non Plan-Non Salary Components grant released by MHRD.	29.03.2013
(l)	Regarding approval of Annual Accounts & Balance Sheet for the F.Y. 2012-13.	25.06.2013
(m)	Regarding reimbursement of Non-Salary expenditure, incurred by the BHU in respect of IIT (BHU), from 29.06.2012 to 31.03.2013.	30.03.2013
(n)	Regarding approval of Chartered Accountant for undertaking accounting services in the Institute for the F.Y. 2013-14.	04.08.2013

**BoG Resol.No.1.14**  
**Item No.1.14**

**CONSIDERED** recording of Office Memorandum No.F.25-2/2009-IFD dated 1<sup>st</sup> April, 2010 of Shri T.V.A. Ram, Asst. Financial Adviser, MHRD and D.O. No.16-11/2012-TS.1, dated 8<sup>th</sup> August, 2012 of Ms Amita Sharma, Additional Secretary, MHRD.

**RESOLVED** that the following OM/letter of MHRD be recorded as per Appendix-1.14-A to 1.14-D of the Agenda:

- a. Office Memorandum No.F.25-2/2009-IFD dated 1<sup>st</sup> April, 2010 of Shri T.V.A. Ram, Asst. Financial Adviser, MHRD and Corrigendum No.F.25-2/2009/IFD dated 6<sup>th</sup> May, 2010 of Shri Navin Soi, Director, MHRD regarding the minutes of the meeting of the Expenditure Finance Committee (EFC) held on 16<sup>th</sup> March, 2010.
- b. D.O. No.16-11/2012-TS.1, dated 8<sup>th</sup> August, 2012 of Ms Amita Sharma, Additional Secretary, MHRD addressed to Dr. Lalji Singh, Chairman, Board of Governors, Indian Institute of Technology (BHU).

**BoG Resol.No.1.15**  
**Item No.1.15**

**CONSIDERED** the constitution of Finance Committee of the Institute in terms of Statute 5 of IIT-Kanpur.

The members noted that the Finance Committee of the Institute has been constituted in terms of Statute 5 of IIT-Kanpur.

**RESOLVED** that the Finance Committee of the Institute constituted vide Notification No. IIT(BHU)/898/L dated 29/30.05.2013 of the Registrar (Offtg.), as per Appendix 1.15-A of the Agenda, be recorded.

**BoG Resol.No.1.16**  
**Item No.1.16**

**CONSIDERED** rate of Special Allowances to the faculty members for additional work

assigned by the Institute.

The members noted that the MHRD vide its letter no.F.No.1-1/2010-TS.1 dated 23<sup>rd</sup> September, 2010 has prescribed Special Allowances for various positions in the IITs. However, BHU has fixed some higher grades for the equivalent position in the University.

At this stage, one of the members suggested that some other positions may also be considered to be included for payment honorarium to faculty members of the Institute for performing additional work.

**RESOLVED** that in view of the fact that the nature of additional work in many cases is similar to those at BHU, the rates of honorarium fixed by BHU for the faculty members be adopted for implementation in the Institute. Further, the Director be authorized to consider inclusion of other posts, at par with those at BHU, for payment of honorarium to the faculty members of the Institute.

**BoG Resol.No.1.17**  
**Item No.1.17**

**CONSIDERED** norms of payment of Travelling Allowance to the candidates called for interview for various positions.

The members noted that the Statute 12 (14) of IIT, Kanpur provides that candidates selected for interview for a post in the Institute may be paid such Travelling Allowances as may be determined by the Board from time to time.

**RESOLVED** that the norms of payment of Travelling Allowance to the candidates called for interview for various positions, followed by IIT-Kanpur, as mentioned hereunder, be followed in the Institute against production of original rail ticket:

(i)	For Group 'A' posts	2 <sup>nd</sup> AC rail fare (Rajdhani Express also)/ Chair Car in Shatabdi Express to & fro rail fare by the shortest route
(ii)	For Group 'B' posts	AC 3 Tier rail fare (Rajdhani Express also)/ Chair Car in Shatabdi Express to & fro rail fare by the shortest route
(iii)	For Group 'C' posts	Sleeper Class rail fare

**BoG Resol.No.1.18**  
**Item No.1.18**

**CONSIDERED** authorizing for signing of Memorandum of Understanding (MoU) with external agencies on behalf of the Institute.

The members noted the provisions contained in Statute 9(13) of IIT-Kanpur.

**RESOLVED** that information in this regard be collected from IIT, Kanpur and a proposal be accordingly placed before the Board.

**BoG Resol.No.1.19**  
**Item No.1.19**

**CONSIDERED** the system of confirmation of Minutes of the meetings of the Board.

The members noted the provision contained in Statute 2(12) of IIT, Kanpur

regarding confirmation of Minutes. It was felt that a faster system of confirmation of Minutes needs to be devised so that the decisions of the Board are implemented immediately without waiting for formal confirmation of the Minutes in the next meeting of the Board.

**RESOLVED** that the draft Minutes of the Board be sent through e-mail to all the members present in the meeting. If no amendment is suggested within seven days, the Minutes be taken as approved by the Chairman and will be formally confirmed in the next meeting of the Board. The decisions of the Board be implemented immediately without waiting for formal confirmation of the Minutes.

Further, if a major amendment is suggested by any member of the Board in respect of any decision recorded in the draft minutes, which is not resolved through e-mail discussion, the differing versions of the minutes on any item may be put to vote by e-mail circulation. The voted version would be treated as part of minutes.

**BoG Resol.No.1.20**  
**Item No.1.20**

**CONSIDERED** recording of the letter no. II/21022/73(0002)13-FC-II dated 25.02.2013 from the Under Secretary, Government of India, Ministry of Home Affairs, New Delhi, regarding Foreign Contribution (Regulation) Act, 2010.

The members noted that in response to the online application submitted by the Institute of 2.1.2013 to the Secretary, Ministry of Home Affairs seeking permission for registration for acceptance of foreign contributions, the Under Secretary, vide his letter dated 25.02.2013 informed that as per Ministry's Gazette Notification dated 1.7.2011, the Institute come under the provision of the order and in the light of Section 50 of the Foreign Contribution (Regulation) Act, 2010, the Institute is exempted from the operation of provision of the FCRA, Act.

**RESOLVED** that the letter No.II/21022/73(0002)13-FC-II, dated 25.02.2013 from the Under Secretary, Ministry of Home Affairs, be recorded and further action be taken accordingly.

**BoG Resol.No.1.21**  
**Item No.1.21**

**CONSIDERED** modification in the guidelines for engaging retired teachers/ research scholars/ guest lectures for taking classes on per lecture basis.

The members noted that the Chairman, Board of Governors, IIT (BHU) vide his order dated 12.01.2013 had approved the guidelines for engaging retired teachers/ research scholars/ guest lectures for taking classes on per lecture basis, which was duly ratified by the Executive Council, BHU (functioning as BoG at that time) vide its Resolution no.100 dated 28.2.2013. However, in terms of guideline at sl.no.2 of the Notification no. IIT/ACD/2012-13/564 dated 04.02.2013, all the recommendations of the Department Faculty Affairs Committee (DFAC) are required to be forwarded to

the Director/ Dean (Academic Affairs) for prior approval.

**RESOLVED** that the guideline at sl.no.2 of the aforementioned Notification dated 04.02.2013 be replaced to read as under :

Retired teachers of Institute of Technology (BHU)/Indian Institute of Technology (BHU)/ retired faculty from one of IITs also, if he is residing in Varanasi taking theory and practical classes be paid honorarium @ Rs.1000/- per lecture of one hour to a maximum of Rs.30,000/- p.m. Reasonable procedure will be followed to identify teaching needs and suitable teachers who can fulfil the requirement, which will be approved by Director.

**BoG Resol.No.1.22**  
**Item No.1.22**

**CONSIDERED** the recommendations made by the Senate at its meeting held on 31.07.2013 in respect of change of names of the Department of Computer Engineering to Department of Computer Science & Engineering and Department of Mathematics to the Department of Mathematical Sciences.

The members noted that the Senate at its meeting held on 31<sup>st</sup> July, 2013, vide Resolution nos. 5.10 and 5.11, has recommended for the change in the names of the Department of Computer Engineering to Department of Computer Science & Engineering and Department of Mathematics to the Department of Mathematical Sciences respectively.

**RESOLVED** that the Department of Computer Engineering be renamed as Department of Computer Science & Engineering and Department of Mathematics be renamed as Department of Mathematical Sciences.

**BoG Resol.No.1.23**  
**Item No.1.23**

**CONSIDERED** Ordinances governing Undergraduate and Postgraduate Programmes, approved by the Senate.

The members noted that after detailed discussions, at various stages/levels, the Senate at its meeting held on 31<sup>st</sup> July, 2013, vide Resolution nos. 5.6(i) & 5.6(ii) and 5.7(i) & 5.7(ii) has approved the Undergraduate Ordinances along with Supplementary Ordinances and the Postgraduate Ordinances along with Supplementary Ordinances respectively.

**RESOLVED** that the Undergraduate Ordinances along with Supplementary Ordinances, as per Appendix 1.23 – B of the Agenda, and the Postgraduate Ordinances along with Supplementary Ordinances, as per Appendix 1.23 – C

of the Agenda, be approved.

**RESOLVED FURTHER** that the finalised version be got printed and distributed among all the concerned, including students.

The meeting then ended with a vote of thanks to the Chair.

Sd/-

**( S.P. MATHUR )**  
**SECRETARY**

Sd/-

**( RAJEEV SANGAL )**  
**DIRECTOR**

Sd/-

**( LALJI SINGH )**  
**CHAIRMAN**