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**Interim Residential Quarter Allotment Rules for Faculty
IIT (BHU)**

1.0 ELIGIBILITY

- 1.1 The currently available Institute residences for the faculty members shall be allotted on license fees prescribed by the Institute.
- 1.2 If a person and his/ her spouse are both employees of the Institute, only one of them shall be eligible for the allotment of residence.
- 1.3 A person, having less than one year service from the date of his superannuation shall not be eligible to apply for any residence.

2.0 CATEGORIES OF RESIDENCES

- 2.1 The IIT (BHU) pool quarters of the University are grouped as Professor grade, Associate Professor grade & Assistant Professor grade. Besides there are 64 (Sixty Four) Single Bed Room Apartment (SBRA) & 10 (Ten) Double Bed Room Apartment (DBRA) in the Gurudev Rabindranath Tagore Apartment (GRTA, Block 'A', 'B' & 'C') in the Institute.
- 2.2 The newly constructed 36 residential quarters shall be divided into four groups temporarily into Professor 11 Quarters, Associate Professor 11 Quarters, Assistant Professor 11 Quarters and 3 Quarters for visiting faculty at the disposal of the Director.
- 2.3 The allotment of Transit Accommodation for newly joined faculty will be made in GRTA with the approval of the Director for period of 1 year based on availability. Up to 30% of flats in GRTA will be earmarked for newly joined faculty. If an extension for transit accommodation is required beyond the specified period, an application must be made to the Chairman, Residential Accommodation Allotment Committee (RAAC), at least three weeks in advance. Remaining 70% flats will be earmarked for regular faculty members (including Assistant Professor on Contract) & Group 'A' officer.

3.0 ALLOTMENT PROCEDURE

- 3.1 Application submitted in prescribed form will remain active for one year unless quarter is allotted to the applicant or applicant withdraws the application.
- 3.2 Announcement for the allotment of IIT(BHU) quarters (i.e. GRTA & newly constructed 36 apartments) and IIT(BHU) Pool quarters of the University will be made and displayed at Institute Website & faculty.all, officers.all or any other Email dedicated for officers email. The allotment of abovementioned categories will be made through RAAC. Application will be invited on the prescribed format.
- 3.3 The applications will be screened and a list will be prepared for the vacant residences by the Estate office of the Institute.

- 3.4 There will be no reservation in allotment of accommodation to Warden/Adm. Warden.
- 3.5 No other criteria except seniority will be considered for allotment of accommodation. There will be no weightage/priority considered on the basis of accommodation allotted to applicant's father/mother.
- 3.6 No employee shall be eligible for allotment of residence, if he/she or any other dependent member of his/her family owns a house within 5 km of Institute campus. The applicants have to give undertaking for this.

4.0 SENIORITY

- 4.1 The Seniority shall be determined on the basis of rules framed by the Institute under the provisions of the Statutes. The seniority of faculty members shall be prepared by the Office of the Dean, Faculty Affairs of the Institute.

5.0 LICENSE FEE

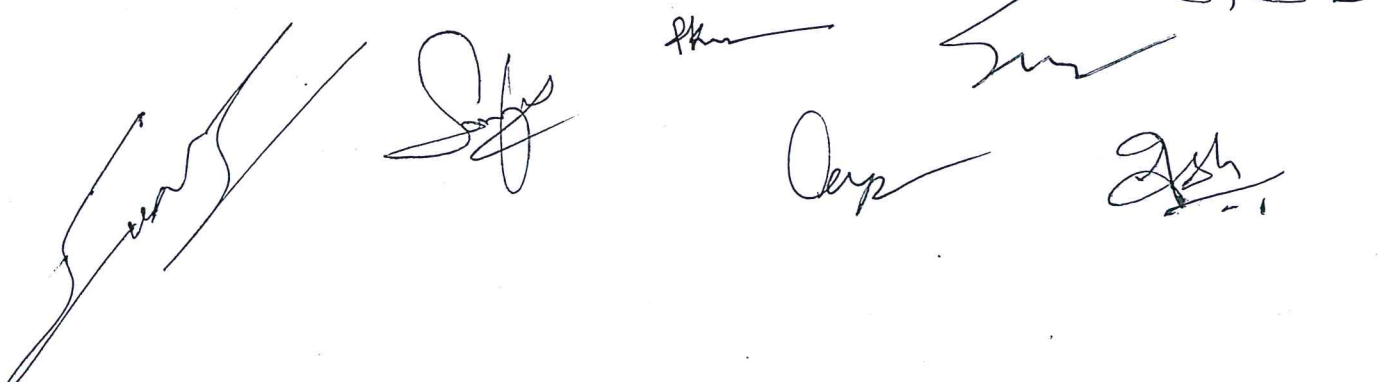
- 5.1 Each allottee shall be charged a license fee. The license fee will be fixed by the competent authority from time to time for the residences.

6.0 CODE OF CONDUCT FOR ALLOTTEES OF INSTITUTE RESIDENCES.

- 6.1 The residences are allotted for living for the allottee and his/her family. Any other person is not allowed to reside in the residence. If an allottee or his/her family is not staying in the house it must be vacated.
- 6.2 No allottee is permitted to sublet the residence allotted to him partially or fully or use it for any trade or business. If a complaint is received, appropriate action will be taken by the Institute.
- 6.3 Sharing of the residence by the allottee with anyone else, other than those permitted under Rules, is not allowed.
- 6.4 Mutual exchange of residence by allottees without permission from the Institute is strictly prohibited.
- 6.5 The allottees will pay regularly license fee, electricity and water charges for the residence as prescribed by the Institute from time to time.
- 6.6 Any alteration or addition in the Institute residence shall not be allowed by the residents. However, the Institute may decide for identical alteration or addition in a group of identical houses.
- 6.7 Milk cattle or any other cattle will not be kept in Institute residence or its out-house, and common vehicle parking area.
- 6.8 The allottees will not tamper with the electricity installation, water supply and sanitary fittings or other fixtures in the residence provided by the Institute.

- 6.9 Unauthorised use of electricity or water supply in any manner will be treated as a serious offense and render the allottee liable to disciplinary action.
- 6.10 The allottee will immediately report to the concerned authority about any defects in installations leading to wastage of water or leakage of electricity, etc.
- 6.11 The allottees may keep collared dogs or any other pets provided that they take extra care/responsibility so as not to cause any danger or nuisance to neighbours in any way.
- 6.12 The allottees are expected to conduct themselves in a courteous and polite manner with the neighbours. If any complaints are received about any resident being quarrelsome or indulging in objectionable activities like entertaining persons of undesirable characters, disorderly behaviour, getting intoxicated outside the house, etc., appropriate disciplinary action including cancellation of allotment of such residence shall be taken by the Institute authorities.
- 6.13 The allottee will not encroach upon the Institute land or the land of the neighbouring residences.
- 6.14 The allottee will not undertake cutting of the trees in the compound of their residences or nearby areas on his own.
- 6.15 Any fruit bearing tree(s) in the compound of the residence shall be the property of the Institute. The allottee may use the fruits for his own consumption only. In case the resident sells the crops he will have to deposit 75% of the sale proceeds with the Institute.
- 6.16 Any timber yield from the tree(s) in the campus of the residences will be deposited by the allottee with the Institute Estate office as the Institute property.
- 6.17 No commercial activities will be allowed from the out houses. Violation of this rule will invite a penalty to the allottee @ 50 times of the normal license fee.

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The block contains several handwritten signatures and initials. On the left, there is a large, stylized signature. To its right is another signature. Further right, there are three distinct initials: 'Phu', 'Sur', and 'Aep'. On the far right, there is a signature that appears to be 'Sari' and another signature below it that looks like 'Ash'.