



भारतीय
प्रौद्योगिकी
संस्थान
काशी हिन्दू विश्वविद्यालय



INDIAN
INSTITUTE OF
TECHNOLOGY
BANARAS HINDU UNIVERSITY

E-mail : nfrc@iitbhu.ac.in, office.nfrc@iitbhu.ac.in

Advertisement No.: 02/2026-27

Indian Institute of Technology (Banaras Hindu University), Varanasi [an Institute of National Importance for higher learning], is a premier educational Institute established under an Act of Parliament, engaged in the field of engineering & technology education and research. The Institute invites online applications through **SAMARTH Portal** from the Indian Citizen for various posts under Administrative/Technical/Library/System Analyst/IWD/Rajbhasha/Sports cadre in the Institute.

The candidates are required to submit the application through Samarth Online Portal only (<https://iitbhunt.samarth.edu.in>). The online portal shall remain open from **11.07.2026 to 10.08.2026 (till 05:00 PM)**. No other method of submission of application shall be entertained.

IMPORTANT: After successful online submission of application, the printout of the submitted application form, along with all relevant supporting documents, must also be sent in a sealed envelope by Speed Post to The Registrar, IIT (BHU), Varanasi – 221005. The sealed envelope shall be superscribed with application form number, advertisement number, and the name and code of the post for which the application is being submitted. Further, a printout of the application form must be obtained and preserved for future reference. It may be required at the time of document verification/interview.

Before submission of the online form, the candidates are advised to carefully read the “**Advertisement**” and “**General Instructions to the Candidate**” printed here under.

IMPORTANT DATES:

1. Opening date for submission of online application: **11.07.2026**
2. Last date of submission of online application: **10.08.2026 (till 05:00 PM)**

S. N.	Post Code	Post Name	Group	Pay Level	No. of Vacancies with Breakup	Upper Age Limit (as on the last date of submission of the online application)	Remarks
ADMINISTRATIVE CADRE							
1.	26102	Assistant Registrar	A	10	03 (UR-2; OBC-1)	45 yrs.	
TECHNICAL CADRE							
2.	26103	Senior Technical Officer	A	12	02 (UR)	50 yrs.	
3.	26104	Technical Officer (Group-I)	A	10	02 (UR-1; OBC-1)	45 yrs.	#
4.	26105	Technical Officer (Group-II)			04 (UR-1; OBC-1; SC-1; EWS-1)		
5.	26106	Technical Officer (Group-III)			01 (SC)		
# 01 post of Technical Officer is earmarked for Persons-with-Disability (PwD) under Blindness or Low Vision / Hearing Impairment / Locomotor Disability or cerebral palsy.							
LIBRARY CADRE							
6.	26107	Librarian	A	14	01 (UR)	57 yrs.	
7.	26108	Deputy Librarian	A	12	01 (UR)	55 yrs.	
8.	26109	Assistant Librarian	A	10	01 (UR)	45 yrs.	
SYSTEM ANALYST CADRE							
9.	26110	Principal System Analyst	A	13	01 (UR)	55 yrs.	
10.	26111	Senior System Analyst	A	12	02 (UR)	50 yrs.	
11.	26112	System Analyst	A	10	03 (UR-1; OBC-1; SC-1)	40 yrs.	
IWD Cadre							
12.	26113	Executive Engineer	A	12	02 (UR)	50 yrs.	
13.	26114	Assistant Executive Engineer	A	10	02 (UR)	45 yrs.	
RAJBHASHA CADRE							
14.	26115	Hindi Officer	A	10	01 (UR)	50 yrs.	
SPORTS CADRE							
15.	26116	Chief Sports Officer	A	12	01 (UR)	55 yrs.	
16.	26117	Sports Officer	A	10	01 (UR)	45 yrs.	

The essential and desirable qualifications and experience for the above posts are listed below:

1.	Assistant Registrar (Post Code: 26102) Total Vacancies: 03 (UR-2; OBC-1)	Essential: (i) Master's Degree with at least 55% marks or its equivalent of B in the UGC seven-point scale from a recognized university/Institute. (ii) At least 05 years of relevant administrative experience in Pay Level 7* or above in Central Govt./State Govt./Central & State Autonomous Bodies/Public Sector Undertakings/Central & State Research Organizations/ Any other reputed educational Institute having latest overall NIRF ranking within Top 30. Desirable: Degree in Management / L.L.B / Chartered Accountancy / Cost Accountancy. Candidates having leadership qualities and requisite administrative experience in one or more of following areas: computer systems & applications and office automation. Exposure to computer-based Finance & Account / Audit / Academic / Purchase & Stores / Establishment / Personnel & HR will be preferred.
2.	Senior Technical Officer (Post Code: 26103) Total Vacancies: 02 (UR-1; OBC-1)	Essential: M.Tech. Degree in Electrical / Electronics / Mechanical /Instrumentation & Control Engineering with a minimum of 55% marks in the qualifying degree from a recognized University/Institute with 05 years relevant experience in the Pay Level 11* or 08 years relevant experience in the Pay Level 10* in the Central Govt. / State Govt. / Central & State Autonomous Bodies / Public Sector Undertakings / Central & State Research Organizations. OR Ph. D in Electrical / Electronics / Mechanical /Instrumentation & Control Engineering from a recognized University/ITs/CFTIs with at least 8 years' relevant experience out of which 5 years as Technical Officer in the Pay Level 10* or equivalent in the Central Govt. / State Govt. / Central & State Autonomous Bodies / Public Sector Undertakings / Central & State Research Organizations.
3.	Technical Officer (Group-I) (Post Code: 26104) Total Vacancies: 02 (UR-1; OBC-1)	Essential: Bachelor's degree in Pharmaceutical Engineering with a minimum of 55% marks in the qualifying degree from a recognized University/Institute with 07 years relevant experience in Pay Level 7* or above in the Central Govt. / State Govt. / Central & State Autonomous Bodies / Public Sector Undertakings / Central & State Research Organizations / Any other reputed educational Institute having latest overall NIRF ranking within Top 30. OR M. Tech Degree in Pharmaceutical Engineering with a minimum of 55% marks in the qualifying degree from a recognized University/Institute with 04 years relevant experience in Pay Level 7* or above in the Central Govt. / State Govt. / Central & State Autonomous Bodies / Public Sector Undertakings / Central & State Research Organizations / Any other reputed educational Institute having latest overall NIRF ranking within Top 30. OR Master's degree in Chemistry with a minimum of 55% marks in the qualifying degree from a recognized University/Institute with 05 years relevant experience in Pay Level 7* in the Central Govt. / State Govt. / Central & State Autonomous Bodies / Public Sector Undertakings / Central & State Research Organizations / Any other reputed educational Institute having latest overall NIRF ranking within Top 30. Desirable: Any one or more of the following areas: (i) Instrumental Design/Educational Measurement/ Multimedia web-based course development. Multimedia Technology /Systems Software; (ii) Research & Development in experimental Physics/ Maintenance of Computer Lab, Computer Network Management and System Management; (iii) Scanning Election Microscope and Energy Dispersive X-ray Microanalysis system; (iv) Testing of Materials related RC & PC knowledge in computer aided data acquisition/chemical & Biochemical Analysis. Utilisation & maintenance of sophisticated instruments like AAS, GC/MS, TOC, UU-Vis, Florescence spectrophotometer etc; (v) Operation & maintenance of Computerized/Electrically controlled mechanical testing units; (vi) Knowledge of Cryogenic process plants; (vii) Chemical analytical work using classical and / or instrumental methods of analysis with experience in working AAS, ICP, XRF, XRD etc; (viii) Marketing/Financial Management & Information System; (ix) Wireless Communication System (x) Wireless Communication System & Networks, Optical Communication System & Networks, Network Planning, (xi) Spectroscopy techniques (Physics/Chemistry/Geology/ Materials Science/Chemical Engg) (xii) X-Ray Diffraction and Electron Microscopy (Physics/Materials Science) (xiii) Mechanical testing (Materials Science/Mechanical Engineering) (xiv) Electrical and Magnetic measurements (Physics/Materials Science/Electrical/ Instrumentation Engg) (xv) Instrument repair and troubleshooting (Electrical/Electronics /Instrumentation Engg), and (xvi) Life Sciences (Biology/Biotechnology).
4.	Technical Officer (Group-II)	Essential: Bachelor's degree in Electrical / Electronics / Bio-Medical Engineering with a minimum of 55% marks in the qualifying degree from a recognized University/Institute

	(Post Code: 26105) Total Vacancies: 04 (UR-1; OBC-1; SC-1; EWS-1)	with 07 years relevant experience in Pay Level 7* or above in the Central Govt. / State Govt. / Central & State Autonomous Bodies / Public Sector Undertakings / Central & State Research Organizations / Any other reputed educational Institute having latest overall NIRF ranking within Top 30. OR M. Tech Degree in Electrical / Electronics / Bio-Medical Engineering with a minimum of 55% marks in the qualifying degree from a recognized University/Institute with 04 years relevant experience in Pay Level 7* or above in the Central Govt. / State Govt. / Central & State Autonomous Bodies / Public Sector Undertakings / Central & State Research Organizations / Any other reputed educational Institute having latest overall NIRF ranking within Top 30. OR Master's degree in Physics with a minimum of 55% marks in the qualifying degree from a recognized University/Institute with 05 years relevant experience in Pay Level 7* in the Central Govt. / State Govt. / Central & State Autonomous Bodies / Public Sector Undertakings / Central & State Research Organizations / Any other reputed educational Institute having latest overall NIRF ranking within Top 30. Desirable: Any one or more of the following areas: (i) Instrumental Design/Educational Measurement/ Multimedia web-based course development. Multimedia Technology /Systems Software; (ii) Research & Development in experimental Physics/ Maintenance of Computer Lab, Computer Network Management and System Management; (iii) Scanning Election Microscope and Energy Dispersive X-ray Microanalysis system; (iv) Testing of Materials related RC & PC knowledge in computer aided data acquisition/chemical & Biochemical Analysis. Utilisation & maintenance of sophisticated instruments like AAS, GC/MS, TOC, UU-Vis, Florescence spectrophotometer etc; (v) Operation & maintenance of Computerized/Electrically controlled mechanical testing units; (vi) Knowledge of Cryogenic process plants; (vii) Chemical analytical work using classical and / or instrumental methods of analysis with experience in working AAS, ICP, XRF, XRD etc; (viii) Marketing/Financial Management & Information System; (ix) Wireless Communication System (x) Wireless Communication System & Networks, Optical Communication System & Networks, Network Planning, (xi) Spectroscopy techniques (Physics/Chemistry/Geology/ Materials Science/Chemical Engg) (xii) X-Ray Diffraction and Electron Microscopy (Physics/Materials Science) (xiii) Mechanical testing (Materials Science/Mechanical Engineering) (xiv) Electrical and Magnetic measurements (Physics/Materials Science/Electrical/ Instrumentation Engg) (xv) Instrument repair and troubleshooting (Electrical/Electronics /Instrumentation Engg), and (xvi) Life Sciences (Biology/Biotechnology).
5.	Technical Officer (Group-III) (Post Code: 26106) Total Vacancy: 01 (SC)	Essential: Bachelor's degree in Civil Engineering with a minimum of 55% marks in the qualifying degree from a recognized University/Institute with 07 years relevant experience in Pay Level 7* or above in the Central Govt. / State Govt. / Central & State Autonomous Bodies / Public Sector Undertakings / Central & State Research Organizations / Any other reputed educational Institute having latest overall NIRF ranking within Top 30. OR M. Tech Degree in Civil Engineering with a minimum of 55% marks in the qualifying degree from a recognized University/Institute with 04 years relevant experience in Pay Level 7* or above in the Central Govt. / State Govt. / Central & State Autonomous Bodies / Public Sector Undertakings / Central & State Research Organizations / Any other reputed educational Institute having latest overall NIRF ranking within Top 30. Desirable: Any one or more of the following areas: (i) Instrumental Design/Educational Measurement/ Multimedia web-based course development. Multimedia Technology /Systems Software; (ii) Research & Development in experimental Physics/ Maintenance of Computer Lab, Computer Network Management and System Management; (iii) Scanning Election Microscope and Energy Dispersive X-ray Microanalysis system; (iv) Testing of Materials related RC & PC knowledge in computer aided data acquisition/chemical & Biochemical Analysis. Utilisation & maintenance of sophisticated instruments like AAS, GC/MS, TOC, UU-Vis, Florescence spectrophotometer etc; (v) Operation & maintenance of Computerized/Electrically controlled mechanical testing units; (vi) Knowledge of Cryogenic process plants; (vii) Chemical analytical work using classical and / or instrumental methods of analysis with experience in working AAS, ICP, XRF, XRD etc; (viii) Marketing/Financial Management & Information System; (ix) Wireless Communication System (x) Wireless Communication System & Networks, Optical Communication System & Networks, Network Planning, (xi) Spectroscopy techniques (Physics/Chemistry/Geology/ Materials Science/Chemical Engg) (xii) X-Ray Diffraction and Electron Microscopy (Physics/Materials Science) (xiii) Mechanical testing (Materials Science/Mechanical Engineering) (xiv) Electrical and Magnetic measurements (Physics/Materials Science/Electrical/ Instrumentation Engg) (xv) Instrument repair and troubleshooting (Electrical/Electronics /Instrumentation Engg), and (xvi) Life Sciences (Biology/Biotechnology).

6.	Librarian (Post Code: 26107) Total Vacancies: 01 (UR-1)	Essential: (i) A Master's Degree in Library Science / Information Science/ Documentation with at least 55% marks or its equivalent Grade of B in the UGC seven points scale and consistently good academic record set out in these Regulations. (ii) Minimum of 18 years of post-qualification regular experience in reputed Libraries as College Librarian / Assistant Librarian OR at least 13 years of regular experience as a Deputy Librarian or equivalent in Pay Level 12* in a reputed Institution or University. (iii) Evidence of innovative library service and organization of published work. Desirable: A M.Phil./ Ph.D Degree in Library Science/ Information Science/ Documentation/ Archives and Manuscript keeping. NB: Educational Qualification and Experience will be as per UGC guidelines as amended from time to time.
7.	Deputy Librarian (Post Code: 26108) Total Vacancies: 01 (UR-1)	Essential: (i) A Master's Degree in Library Science / Information Science/ Documentation with at least 55% of the marks or its equivalent Grade of B in the UGC seven-point scale and a consistently good academic record. (ii) 05 years' experience as an Assistant University Librarian/ College Librarian in Pay Level 10*. (iii) Evidence of innovative library service and organization of published work and professional commitment, computerization of library. Desirable: A M.Phil./ Ph.D. Degree in Library Science/ Information Science/ Documentation/ Archives and Manuscript keeping/computerization of library. NB: Educational Qualification and Experience will be as per UGC guidelines as amended from time to time.
8.	Assistant Librarian (Post Code: 26109) Total Vacancies: 01 (UR-1)	Essential: (i) Master's Degree in Library Science/Information Science or Documentation Science or an equivalent professional degree, with 55% marks (or an equivalent grade in seven point scale, wherever the grading system is followed) with at least 05 years of relevant experience in Pay Level 7* or above in the Central Govt. / State Govt. / Central & State Autonomous Bodies / Public Sector Undertakings / Central & State Research Organization. (ii) A consistently good academic record, with knowledge of computerization of a library. (iii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET. NB: Educational Qualification and Experience will be as per UGC guidelines as amended from time to time. similar test accredited by the UGC like SLET/SET.
9.	Principal System Analyst (Post Code: 26110) Total Vacancies: 01 (UR-1)	Essential: B.E./B.Tech. in Computer Science or IT /MCA with first class or equivalent grade (on 10-point scale) from a recognized Institute / University with 07 years relevant experience in System Administration / Server and Network Management / Website Development/Computer Programming or related field at Pay Level 12*. OR M.E./M.Tech. in Computer Science or IT with first class or equivalent grade (on 10-point scale) from the recognized Institute/University with 05 years relevant experience in System Administration/ Server and Network Management/ Website Development/ Computer Programming or related field at Pay Level 12*. Relevant Experience: For System / Software / Network Engineer: Hands on working experience in operation and maintenance of large wired/wireless networks. Working experience of installing, configuring, and maintaining basic network equipment's such as switches and access points. Knowledge of network management systems and good troubleshooting skills.
10.	Senior System Analyst (Post Code: 26111) Total Vacancies: 02 (UR-2)	Essential: B.E./B.Tech. Degree or equivalent in Computer Science/ Engineering or Information Technology or MCA with first class or equivalent grade (on 10-point scale) from a recognized Institute/University of repute with at least ten years relevant experience in related field out of which 08 years is in Pay Level 10* and above. OR M.E. / M. Tech. degree or equivalent in Computer Science Engineering or Information Technology /Electronics /Instrumentation or equivalent with first class or equivalent grade

		(on 10-point scale) from a recognized Institute/University of repute with at least eight years relevant experience in related field out of which 05 years in Pay Level 10* and above. Relevant Experience: (i) System Engineer: Hands on working experience with strong background in system administration of Linux and Windows based systems and experience in installation, operation, and maintenance of large computing environments. Experience in working with one or more of centralized/networked storage systems, centralized/networked backup services, mail servers, DNS/DHCP/Proxy servers, antivirus and other security software etc. Strong troubleshooting skills. (ii) Software Engineer: Hands on working experience with strong background in the following: MVC framework, Web development framework (like Spring), PHP, Java technologies, J2EE technologies especially JSP, JDBC, HTML5, JSON, Java script frontend framework like jQuery. Web service tools and XML. Database design and development for efficient on-line transaction processing environment using RDBMSs like Postgres SQL etc. System and database administration. Communication protocols like TCP/IP and HTTP. Software development processes including various like-cycle models. UML, system and class design, development, testing and maintenance of software systems. (iii) Network Engineer: Hands on working experience with strong background in design, operation, and maintenance of large wired/wireless networks. Must have strong background in installing, configuring, and maintaining basic network equipment's such as switches, routers, access points etc. Working knowledge of network security infrastructure and network management systems. Strong troubleshooting skills.
11.	System Analyst (Post Code: 26112) Total Vacancies: 03 (UR-1; OBC-1; SC-1)	Essential: B.E./B.Tech. Degree or equivalent in Computer Science and Engineering or Information Technology or MCA with first class or equivalent grade (on 10-point scale) from a recognized Institute/University of repute with at least 06 years' relevant experience in System Administration/ Server and Network Management/ Website Development/ Computer Programming or related field. OR M.E./M.Tech. in the relevant field with first class or equivalent grade (on 10-point scale) from the recognized Institute / University with 04-year relevant experience in System Administration / Server and Network Management / Website development/ Computer Programming or related field. Relevant Experience: (i) System Engineer: Hands on working experience in installation, maintenance, and system administration of Linux and Windows based systems (servers, storage, system software etc.), including network configuration. Strong troubleshooting skills. (ii) Software Engineer: Hands on working experience with strong background in the following: MVC framework, Web development framework (like Spring), PHP, Java technologies, J2EE technologies especially JSP, JDBC, HTML5, JSON, Java script front end framework like jQuery. RDBMSs like Postgres SQL, etc. Database administration. Software development processes including various like-cycle models. (iii) Network Engineer: Hands on working experience in operation and maintenance of large wired/wireless networks. Working experience of installing, configuring, and maintaining basic network equipment such as switches and access points. Knowledge of network management systems and good troubleshooting skills.
12.	Executive Engineer (Post Code: 26113) Total Vacancies: 02 (UR-2)	Essential: B.E./ B.Tech. in relevant field (Civil/Electrical/Mechanical) with First division from a recognized University/Institute and 08 years' experience in Pay Level 10*. OR Master's degree in relevant field (Civil/Electrical/Mechanical) with First division from a recognized University/Institute and 06 years' experience in Pay Level 10*.
13.	Assistant Executive Engineer (Post Code: 26114) Total Vacancies: 02 (UR-2)	Essential: B.E./B.Tech from a recognized University/Institute in relevant field (Electrical/Mechanical/Civil) from a recognised University/Institute with First division in the qualifying degree with minimum 03-year experience in relevant field in Pay Level 8*. OR Three-year Diploma in Engineering with First division, from Govt. recognized Polytechnic/Institute in relevant branch (Electrical/Mechanical/Civil) with minimum 08 years post qualification experience in relevant field, out of which, at least three years should be in the Pay Level 8*.
14.	Hindi Officer (Post Code: 26115) Total Vacancies: 01 (UR-1)	Essential: (i) Master's Degree of a recognized University in Hindi with English as a main subject at Degree level with at least 55% marks in the qualifying degree from a recognized University/Institute. OR Master's Degree of a recognized University or equivalent in English with Hindi as a subject at Degree level with at least 55% marks in the qualifying degree from a

		recognized University/Institute. OR Master's Degree of a recognized University or equivalent in any subject with Hindi and English as a subject at Degree level with at least 55% marks in the qualifying degree from a recognized University/Institute. OR Master's Degree of a recognized University or equivalent in any subject with Hindi medium and English as a subject at the Degree level with at least 55% marks in the qualifying degree from a recognized University/Institute. OR Master's Degree of a recognized University or equivalent in any subject with English medium and Hindi as a subject at the Degree level with at least 55% marks in the qualifying degree from a recognized University/Institute. (ii) 8 years' experience of terminological work in Hindi and translation work from English to Hindi or vice-versa, technical or scientific literature in Pay Level 6* or above or at least 5 years of relevant experience in the Pay Level 7* and above in a reputed Educational Institute/ University System/Research Institute/Central Government Departments. Desirable: (a) Knowledge of Sanskrit/or a modern Indian language. (b) Administrative experience of organizing Hindi classes or workshops for noting and drafting. (c) Knowledge of Computer Applications.
15.	Chief Sports Officer (Post Code: 26116) Total Vacancies: 01 (UR-1)	Essential: (i) Master's degree in physical education / Sports Science with a minimum of 55% marks or equivalent grade with relevant experience of five years in a post in Pay Level 10* and above or equivalent. (ii) For applicants with Ph.D. degree in relevant discipline, duration of Ph.D. up to three years would be counted towards experience.
16.	Sports Officer (Post Code: 26117) Total Vacancies: 01 (UR-1)	Essential: (i) Master's degree in Physical Education/Sports Science from a recognized university with at least 55% marks or equivalent grade B in the seven point UGC Scale with diploma in sports coaching from a recognized Institute OR having represented university or state at National level. (ii) Six (06) years post qualification experience in organizing games and sports at University/Inter College Level. (iii) For applicants with Ph.D. degree in relevant discipline, duration of Ph.D. up to three years would be counted towards experience. (iv) Applicants should have specialization in at least one sport such as Hockey, Athletics, Gymnastics, Weight lifting, Swimming, Kabaddi, Football, Volleyball, Table Tennis, Cricket. N.I.S. Coaching Diploma holders and medal winners in inter-university/national games will be given preference.
*NB: To ensure clarity, fairness, and uniformity while considering the issue of Pay Level or its equivalency, it is to be noted that the Pay Level as mentioned in the Recruitment & Promotion Regulations (R&PR), 2019 of the Institute, or any modifications thereof, shall be construed as the corresponding Pay Level under the 7th Central Pay Commission (7th CPC) or its equivalent. In cases where an equivalent Pay Level is required to be determined for posts under the State Government, PSUs, or any other organisation, the same shall be examined and decided by the Competent Authority of the Institute, based on the nature of duties, responsibilities, and overall parity of the post.		

DETAILS OF APPLICATION FEE

A non-refundable application fee of Rs. 500/- shall be paid online by the candidates of General, EWS and OBC category. No application fee shall be charged from the candidates belonging to SC / ST / PwD / Female category. The application fee is to be paid through the payment gateway in online application through Internet Banking / Debit Card / Credit Card / UPI.

GENERAL INSTRUCTIONS TO THE CANDIDATES

1. Appointment to the aforementioned posts may be made on regular terms with probation period. The Institute norms will be applicable to the selected candidates.
2. Applicants possessing requisite qualification and experience are required to apply online [<https://iitbhunt.samarth.edu.in>] **on or before 10.08.2026**.
3. Eligibility of an applicant and satisfaction of any other short-listing criteria shall be considered as on the last date of the submission of online application i.e. 10.08.2026.
4. Applicants should read carefully the requisite minimum essential qualifications, age and eligibility, experience criteria etc. laid down in the advertisement before applying for this post. Since all the applications will be screened on the basis of data submitted by the applicant in the online application form, the applicants must satisfy themselves of the eligibility for the position to which they are applying as well as the applicants must check that they have filled correct details in each field before submission of the application. Application once submitted, no change/ correction/ modification will be allowed under any circumstances. Further, if at any stage during the recruitment and selection process, it is found that applicants have furnished false or wrong information, their candidature will be rejected.
5. The candidate applying for the post should ensure that he/she fulfils the eligibility criteria for the post. His/Her admission to any stage of the selection process will be purely provisional subject to confirmation that he/she satisfies the prescribed eligibility criteria.
6. Reservation as per Government of India Rules.
7. Age relaxation is applicable as per Government of India norms.
8. **SC/ST/OBC candidates are required to produce the caste certificate as per format prescribed by the GOI. In case an OBC candidate applies for reserved post under OBC category, he/she must produce a certificate issued from the Competent Authority that he/she does not belong to any one of the Creamy Layers. The certificate should not be older than six months. The Institute follows the Central List in the cases of SC/STs and OBCs.**
9. The positions are reserved for special-ability persons (OH, VI, HH) for which the particular post(s) has/have been reserved, However, the candidate of other categories of special-ability persons may also submit their application. In case of non-availability/suitability of the applicant of the category of advertised post(s), the said post may be filled up by the suitable applicant belonging to other categories of special-ability.
10. Relaxations and concessions for persons with special-ability will be applicable in accordance with reservation policy of the GoI and subsequent clarification/directives issued from time to time to this effect.
11. Degree certificate should have been awarded by a recognized University/Institute.
12. Persons serving in Government/Semi Government Organizations/Autonomous Bodies/ Educational Institutions should upload No Objection Certificate (NOC) & Vigilance clearance while applying online failing which such persons shall be required to produce NOC & Vigilance clearance at the time of interview.
13. In addition to the Matrix as per 7th CPC as mentioned, the posts carry the usual allowances at par with those admissible under IIT (BHU) rules in the corresponding Pay Matrix.
14. The application fee(s) paid shall not be refunded under any circumstances nor can the application fee(s) be held in reserve for any other application or examination or selection.
15. Applicants are advised to fill their correct and active e-mail addresses in the online application as all correspondence will be made by the Institute through e-mail only. Applicants are also advised to ensure that their e-mail account has sufficient storage capacity to receive all recruitment-related communications and updates. The schedule of Screening Test/Written Test/Presentation/Group Discussion/Personal Interview etc. will be e-mailed in due course to the shortlisted candidates in their registered e-mail. No separate letter (Hard copy) will be sent for this purpose. Further, for any updates, please visit website [https://iitbhu.ac.in/recruitment_nf] regularly, for subsequent amendments, if any.
16. Printout of final Online submitted application along with photocopies (duly self-attested) of supporting documents which you have mentioned in your online application and the Certification by the Employer/ Cadre Controlling Authority as per Annexure-A, shall be forwarded to the Non-Faculty Recruitment Cell, First Floor, Administrative Building, IIT(BHU), Varanasi- 221005 through Proper Channel within seven (7) days after the last date of submission of Application Form. If his/her application is not forwarded by the Employer/ Cadre Controlling Authority within the prescribed time limit, his/her application may not be considered for the further selection process.
17. Certificate in support of experience should be in the prescribed format [Annexure-A].
18. The Institute reserves the right to increase or decrease the number of vacancies, postpone or cancel the recruitment altogether for any of the post(s) advertised above or for all the posts, in the event or exigency so decided by the Institute without assigning any reason thereof.

19. Mere eligibility will not entitle any candidate for being called for interview / appear in the selection process. **More stringent criteria over and above the advertised criteria may be applied for short-listing the candidates at any stage of the selection process.** Applicants having higher qualification and merit may be given preference.
20. **The Institute reserves the right to call only the requisite number of candidates for selection process after shortlisting with reference to the candidate's qualification, suitability, experience, etc. The Institute also reserves the right to offer post on contract basis instead of regular post, depending upon the qualification, experience and/or performance in the selection process.**
21. The list (indicating only the application numbers and reasons for not shortlisting) of Shortlisted and Non-Shortlisted applicants will be displayed on Institute Website viz. https://iitbhu.ac.in/recruitment_nf after the shortlisting of the applicant's process is completed. **Representations on the shortlisting, if any, must reach the Institute within a period of 05 (Five) days from the date of publication of such lists, on the email nfrc@itbhu.ac.in/office.nfrc@itbhu.ac.in.**
22. The decision of the Institute in all matters will be final. No interim correspondence or query will be entertained from the applicants regarding the eligibility, status of application, postal delays, conduct and result of Interview, reasons for not being called for interview, selection process etc. Canvassing in any manner would entail disqualification of the candidature. Any dispute with regard to the selection/recruitment process will be subject to Courts having jurisdiction over Varanasi.
23. In case of any dispute/ ambiguity/ confusion that may occur in the process of selection, the decision of the Director, IIT(BHU) shall be final.
24. If any problem is encountered during online application, please contact : office.nfrc@itbhu.ac.in ; nfrc@itbhu.ac.in

-s/d-

Date: 11.07.2026

REGISTRAR

THE FORM OF CERTIFICATE TO BE PRODUCED BY THE CANDIDATE FOR CLAIMING EXPERIENCE

EXPERIENCE CERTIFICATE FORMAT
 Letter Head of the Institution/Issuing Authority

Name of the Organization:

Address of the Organization:

Date:

This is to certify that Shri/Ms S/o,D/o, W/o is an employee of and the duties performed by him/her during the period(d) are as under:

Name of the Organization	Name of the post held	From (DD/MM/YY)	To (DD/MM/YY)	Total Period DD/MM/YY	Nature of Appointment	Field of Experience /specialization
(A)	(B)	(C)	(D)	(E)	(F)	(G)

Pay Scale/Pay Level and last Salary drawn	Duties performed / experience gained in brief in each post	Place of Posting	Nature of Work Supervisory Level/ Middle Management Level/ Head of Branch	Remarks, if any
(H)	(I)	(J)	(K)	(L)

It is certified that above facts and figures are true and based on service records available in our organization.

Signature

Name of the Competent Authority:

Stamp of the Competent Authority: