



भारतीय
प्रौद्योगिकी
संस्थान

काशी हिन्दू विश्वविद्यालय



INDIAN
INSTITUTE OF
TECHNOLOGY
BANARAS HINDU UNIVERSITY

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Office of the Registrar
(Institute Purchase Cell)

कुलसचिव कार्यालय
(संस्थान क्रय प्रकोष्ठ)

Ref. No.: IIT (BHU)/IPCell/CPMP/Tender/Misc/ 758

Date: 17.03.2025

NOTICE

This has come to notice that the individuals/departments/schools/units/sections of the Institute, who have floated various tenders, fails to timely submission/issuance of Tax Invoice regarding Tender fee & GST, thereon, received from various bidders, which has been credited/deposited in the Institute Development Fund (IDF), to the Annual Accounts & Balance Sheet, IIT(BHU) for further remittance to the GST department within Stipulated time. The Competent Authority has taken serious note of it.

In this regard, the individuals/departments/schools/units/sections of the Institute, who have floated various tenders, are requested for necessary compliance on it & submit/issue Tax Invoice regarding Tender fee & GST, thereon, to the Annual Accounts & Balance Sheet, IIT(BHU) positively.

Further, it is to inform you that the Minutes of Tender Evaluation Committee, the tender & the Technical Evaluation Report will be uploaded on CPMP portal and also the financial bid will be opened, as the case may be, **only after receiving of e-Invoice alongwith copy of challan (verified form Annual Accounts & Balance Sheet unit) from the respective individuals/departments/schools/units/sections in respect of Tender Fee received from participating bidders to the E-Procurement Cell of the Institute.**

This issues with the approval of the Competent Authority.

Autr Padal

Assistant Registrar (IP Cell)

Ref. No.: IIT (BHU)/IPCell/CPMP/Tender/Misc/

of Date:

Copy to the following for information and necessary action:

1. All the Deans.
2. All the Professor-In charges.
3. All the Heads/Coordinators of the Departments/Schools/Centres.....**with request to kindly circulate among all faculty members & others concerned.**
4. The Chairman, IWC.
5. The Chairman, Senate Library Committee.
6. The Chairman, IIT Cafeteria.
7. The Chairman, Council of Wardens.
8. The Chairman, Web Management & Email Services Committee---**with request to upload on the Institute's website.**
9. The Chief Councillor, Gymkhana.
10. The Coordinator, GTAC.
11. The Registrar.
12. All the Admin Wardens of all the hostels.
13. All the Joint Registrars/the Deputy Registrars/the Assistant Registrars.
14. P.S. to the Director.

Autr Padal

Assistant Registrar (IP Cell)