



Office of the Registrar  
(Institute Purchase Cell)

Ref. No.: IIT (BHU)/I. P. Cell/GEN/2024-25/435

Dated: 14<sup>th</sup> October, 2024

कुलसचिव कार्यालय  
(संस्थान क्रय प्रकोष्ठ)

## NOTIFICATION

**Subject: - Responsibilities of the Furniture Purchase Committee to be looked after by the Central Purchase Committee-reg.**

In supersession to the letter No.IIT(BHU)/I.P.Cell/DPC/2024-25/29 dated 16/17.04.2024 regarding the notification of approval of the Furniture Purchase Committee for the year 2024-25, this is to notify to all concerned that henceforth, all the functions and responsibilities of the Furniture Purchase Committee shall be looked after by the Central Purchase Committee(C.P.C.) with immediate effect.

Further, for purchase of all high-end equipments the Central Purchase Committee may suggest a separate committee with members having expertise in that area, by nominating one of its members to chair such specialized purchase committee, as and when required.

The contribution made by the outgoing Chairman and members of Furniture Purchase Committee is appreciated.

This notice is issued with the approval of the competent authority.

*[Handwritten Signature]*  
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**Jt. Registrar (Accounts)**

Copy forwarded for information to the following:

1. All the Deans
2. All the Associate Deans
3. All the Heads of the Departments / Coordinators of the Schools
4. The Coordinators / In-charges of Units / Centers / Offices
5. All the Professor In-charges
6. The Chief Councilor, Gymkhana
7. The Chairman, Institute Works Department
8. Professor In-charge, Shreenivas Deshpande Library
9. The Chairman, Council of Wardens
10. The Chairman, Web Management & E-mail Services Committee - With a request to upload the notice on the Institute's website
11. The Chairman, Press & Publicity Committee
12. The Coordinator, GTAC
13. The Coordinator, IIT-Cafeteria
14. The Chief Proctor
15. All the Admin Wardens/Wardens, IIT(BHU) Hostels
16. All the Joint Registrar
17. Secretary to the Director
18. All the Deputy Registrars
19. All the Assistant Registrars
20. P.A. to the Registrar

**Indian Institute of Technology (BHU), Varanasi**

*[Handwritten Signature]*  
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**Jt. Registrar (Accounts)**