



कुलसचिव कार्यालय  
(प्रशासन)

Office of the Registrar  
(Administration)

Ref. No.: IIT(BHU)/ADM/168/Notice-Estt./General/2014

Dated: 19.02.2024  
20.

## NOTICE

Subject: Request for grant of lump-sum incentive for acquiring fresh higher qualifications

All the employees are informed that they should scrupulously follow the guidelines and time limit for submission of claims for grant of lump-sum incentive for acquiring higher qualification as mentioned in the point no. 8.9 of the DoPT O.M. No. 1/5/2017-Estt (Pay-I) dated 15.03.20219, which is reproduced as under:

*"The government servant should prefer the claim within six months from the date of acquisition of the higher qualification."*

The requests for consideration of relaxation in time limit for submission and consideration of such claims shall not be considered under any circumstances.

Further, all the newly appointed staff are informed about the point no. 8.5 of the DoPT O.M. No. 1/5/2017-Estt (Pay-I) dated 15.03.20219, which is reproduced as under:

*"The incentive would be given only for higher qualification acquired after induction into service."*

Accordingly, all newly appointed staff are informed that if they have been permitted to pursue higher qualification in the programs enrolled prior to induction into service of IIT(BHU), their requests for grant of incentive for acquiring fresh higher qualifications will not be considered.

This issues with the approval of the Competent Authority.

*19/02*  
Joint Registrar (Admin.)-II

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**Copy forwarded to the following for information and necessary action :-**

1. All the Deans
  2. All the Associate Deans
  3. All the Heads of Departments/Coordinators of Schools
  4. All the Coordinators/In-charge of Units/Centres/Offices
  5. All the Professor Incharges
  6. The Chief Councillor, Gymkhana
  7. The Chairman, Council of Wardens
  8. The Chairman, Web Management & E-mail Services Committee
  9. The Chairman, Press & Publicity Committee
  10. The Chief Proctor
  11. The Coordinator, GTAC
  12. The Coordinator, IIT(BHU)-Cafeteria
- 19/02*