



भारतीय  
प्रौद्योगिकी  
संस्थान  
काशी हिन्दू विश्वविद्यालय



INDIAN  
INSTITUTE OF  
TECHNOLOGY  
BANARAS HINDU UNIVERSITY

## Quotation Enquiry

Ref: IIT(BHU)/ACD/Conv./Purc./2023-24/QTN/ 11

Date of Tender Enquiry: 16.09.2023  
17:00 Hrs

Last date & Time of Submission of quotation: 29.09.2023 at

Dear Sir,

Please submit your lowest quotation for supplying the under mentioned items. Quotation in duplicate must reach us before the date marked above and should contain the following information:

1. Full specifications of the item were offered and its F.O.R. rate IIT (BHU) Varanasi should be clearly mentioned.
2. Clearly mention the date of validity of offer.
3. **Kindly clearly mention your E-mail ID and Mobile number.**
4. Kindly mention appropriate GST % as applicable for supplying of Goods & Services to educational institution.
5. Please mention your GST registration number and PAN in the quotation.
6. Conditions of supply and terms of payment shall be clearly mentioned in the quotation.

Quotation must be sent in **sealed envelope** with word **“QUOTATION for Tent Materials.”** and addressed to Office of the Dean (Academic Affairs), IIT (BHU), Varanasi- 221005 (UP).

Sl. No.	Particulars/Name of Items	Rate per pc. per day/per sq. ft.
1.	Complete Ceiling- (Size: 45' X 120') (For Students)	01 Pcs.
2.	Complete Ceiling & Tent for Catering Area (Size: 120' X 120')	01 Pcs.
3.	Complete Ceiling & Tent for Catering Area (Size: 30' X 45')	01 Pcs.
4.	Table With Frill and Cover	40 Pcs.
5.	Red Matting	30 Pcs.
6.	Fiber Chairs (For Parents, Students & Catering Area etc.)	1,500 Pcs.
7.	Modi Chairs/ Steel Chairs with Cover for Stage	40 pcs.
8.	Pedestal Fan	50 Pcs.
9.	Big Cooler	10 Pcs

N. B.: Other terms & conditions pertaining to items mentioned above are given below:

1. The Above quantities are approximate, it may increase or decrease as per actual requirement, accordingly per unit cost needs to be mentioned.
2. Supply should be complete and ready at 7:00 A.M. on 06<sup>th</sup> October 2023 at the designated places.
3. Appropriate penalty as decided by the competent committee shall be levied, if the services are of poor quality and not up to the mark as proposed in the quotation.
4. The vendors may visit the office regarding the inspections of venues for decoration during 11:0 A.M. to 5:00 P.M. on any working day before submitting their bids.
5. Payment shall be made as per actual services provided which may increase or decrease based on actual the quantity of services.

The sealed quotations will be opened in the purchase committee meeting to be held in the office of Dean of Academic Affairs.

  
15/9/23  
Dean (Academic Affairs)  
अधिष्ठाता (शैक्षणिक कार्य)  
INDIAN INSTITUTE OF TECHNOLOGY  
(BANARAS HINDU UNIVERSITY)  
भारतीय प्रौद्योगिकी संस्थान  
(काशी हिन्दू विश्वविद्यालय)  
VARANASI/वाराणसी