

INDIAN INSTITUTE OF TECHNOLOGY (BHU) VARANASI

TO BE RETURNED

Following proforma should be filled in and duly signed by the firm and sent alongwith the quotation. (Please refer to the detailed instructions/notes before filling this proforma).

- | | | |
|--|---|-------------------------------------|
| 1. Validity of the offer | : | |
| 2. Approximate Delivery Period | : | |
| 3. (a) Whether rates have been quoted F.O.R. site and covers packing forwarding and insurance charges. | : | YES / NO |
| (b) If not, please mention the same | : | |
| 4. (a) Whether the prices are inclusive of GST and : other taxes. | : | YES / NO |
| (b) If not, kindly specify the amount / rate | : | |
| 5. If the GST is charged extra, please mention the rate | : | |
| 6. (a) Whether supply will be made directly or through any Local / Regional / Authorized Dealer / Stockist | : | Directly/Stockist/Authorized Dealer |
| (b) If through a Stockist / Dealer: - | | |
| (i) Name and full address of the Party | : | |
| | | |
| (ii) Whether the order to be placed with the | | Principal / Stockist / Dealer |
| (iii) Who will raise the bill | | Principal / Stockist / Dealer |
| (iv) Payment will be made in favour of | | Principal/ Stockist / Dealer |
| (v) Whether any Delivery, Packing and Forwarding Charges will be payable to local Stockist/Dealer (Please specify the amount/percentage etc, if any) | | YES / NO |
| 7. Our terms of payment | | 100% Payment on bill basis |
| 8. Whether any installation charges are payable extra. If yes, amount to be specified. | : | YES / NO |
| 9. Whether any discount for educational institution : offered on the printed price list of the manufacturer. Please mention the amount / percentage. | : | YES / NO |
| 10. Whether the product is on DGS &D/D.I. Rate contract. If yes, please enclose a photocopy of the same. | | YES / NO |
| 11. Whether the product bears I.S.I. Mark. If yes, please mention the I.S.I. License no. | : | YES / NO |
| 12. (a) Whether the firm is GST payer. If yes, please mention the GST Number. | : | YES / NO |
| (b) Whether the Local Dealer(s) is / are GST payer(s) | | YES / NO |
| If yes, please mention the GST number of each | : | |
| 13. Whether printed / authenticated price list of the Firm's Products and Catalogue etc. enclosed. | | YES / NO |

Signature of the Authorised Official with Seal

TO BE RETURNED WITH QUOTATION

UNDERTAKING

WE HEREBY UNDERTAKE THE FOLLOWING:

1. We will not sell the product (s) to other institutions, bodies and also in the market on the rates less than those quoted by us to IIT(BHU).
2. The GST levied is as per Govt of India norms amended from time to time.
3. The goods / Stores / articles offered shall be of the best quality and workmanship and their supply will be strictly in accordance with the technical specifications and particulars as detailed in the quotation.
4. The information furnished by us in the quotation is true and correct to the best of our knowledge and belief.
5. We have read and understood the rules, regulations, terms and conditions and agree to abide by them.

***Authorised
Signatory(Seal)***