INVITATION NOTICE FOR HIRING OF VEHICEL RATE

INDIAN INSTITUTE OF TECHNOLOGY
(BANARAS HINDU UNIVERSITY)
VARANASI - 221005

Tender Notice No. : IIT (BHU) / IP Cell/Vehicle/2019-20/477, Dated: 03/10/2019

HIRING OF VEHICEL RATE

LAST DATE OF SUBMISSION OF TENDER 14th October, 2019 UP TO 15.00 Hrs.

DATE OF OPENING OF TENDER 15th October, 2019 AT 16.00 Hrs

DATE, TIME & VENUE OF BID OPENING:

15th October, 2019 – Meeting Room (Ground Floor) Administrative Block, Indian Institute of Technology (Banaras Hindu University), VARANASI – 221 005 at 02.30 P.M.

Address for submission of Tender:

The Registrar,
Indian Institute of Technology,
(Banaras Hindu University)
VARANASI - 221005

INVITATION NOTICE FOR HIRING OF VEHICEL RATE

Tender Notice No. : IIT (BHU) / IP Cell/Vehicle/2019-20/477   **Dated: 3rd October 2019**

HIRING OF VEHICLES

The Institute invites rates from reputed, experienced and registered travel agents / service providers for hiring of vehicles (Small Car e.g. Swift, Baleno, Wagon-R and the like / Sedan e.g. Ciaz, Dzire, Honda Aamaze, Indiago and the like / SUVs e.g. Fortuner, Creta and the like / MUVs e.g. Innova, Innova Crysta and the like). Interested firm / agency registered in Travel Business may send their offer on the prescribed format **(Annexure – 'A')** along with supporting documents in sealed envelope.

The sealed tender duly super scribed "TENDER FOR HIRING OF VEHICLES" mentioning Tender Notice No. **IIT(BHU) / IP Cell/Vehicle/2019-20/477, dated 3rd October, 2019** in bold letters on the top of the envelop should reach on or before **14th October, 2019 up to 15.00 Hrs** in the office of the Registrar, Indian Institute of Technology (Banaras Hindu University), Varanasi – 221005.

 The rates may be provided on the format provided at **Annexure 'A'**

Important Note:
1. The Institute shall notify the lowest rate for each category / parameter and hire the vehicle as per approved rate from any of the participating bidder ready to provide vehicle on such rates.

2. Hiring of the vehicle shall not be limited to participating bidders only and Institute shall on its discretion may consider other vendor also willing to provide vehicle on the approved rates.

3. The approved rate will be valid for 1 year and may be extended for further one year or so.

4. **The bidder should clearly quote the rate with Driver & without Driver for monthly retainer ship basis at Sl. No. 11 & 12 of Appendix 'Á'.**

5. In the case of journey exceeding one day (day means the period from 00.00 hrs to 23.59 hrs) the cumulative kilometers of travel shall be taken as a single journey for the purpose of calculating the minimum travel as explained below:

Illustration 1

(i)   If a vehicle is hired for a **long duration*** and runs as under:-

Days	No. of Kilometers run
Day 1	250
Day 2	150
Day 3	200
Day 4	250
Day 5	175
Day 6	175
Day 7	150
Day 8	125
Day 9	250
Day 10	250
Total	**1,975**

*Long duration mean continuous journey period of 5 days or more.

(A) **Calculation (i) on the basis of actual kilometers run**

- Total Kilometer   1975
- Rate per Kilometer   @ Rs.09.00 per Km
- Total amount   1975 x 09.00 = 17,775/-

(B) **Calculation (ii) on the basis of minimum kilometers i.e. 250 km per day**

- Minimum Kilometer allowed per day 250
- Total Days   10
- Total Kilometer   250 x 10 = 2500 Km
- Rate per Kilometer   Rs.09.00
- Total amount   2500 x 09.00 = 22,500/-

In this case the amount will be admissible as per calculation (B) above i.e. Rs.22,500/-.

Illustration 2

(i)   If a vehicle is hired for a **Short duration*** and runs as under:-

Days	**No. of Kilometers run**
Day 1	250
Day 2	175
Day 3	200
Total	**625**

*Short duration mean continuous journey period of 4 days or less.

(A) **Calculation (i) on the basis of minimum kilometers i.e. 250 Km run per day**

- Minimum Kilometer allowed per day   250
- Total Days   03
- Total Kilometer   250 x 03 = 750
- Rate per Kilometer   @ Rs.09.00 per Km
- Total amount   625 x 09.00 = 5,625/-

(B) **Calculation (ii) on the basis of actual kilometers run**

- Total Kilometer   750
- Rate per Kilometer   Rs.09.00
- Total amount   750 x Rs.09.00 = 6,525/-

In this case the amount will be admissible as per calculation (B) above i.e. Rs.6,525/-.

Sl. No.	Particulars	Kms	Small Car		Sedan		SUVs		MUVs	
			Non-AC	AC	Non-AC	AC	Non-AC	AC	Non-AC	AC
1.	Per Km rate for local run									
2.	Per Km rate for outstation run									
3.	Half day disposal *									
4.	Full day disposal *									
5.	Night haltage **									
6.	Detention per hour *(beyond 4 Hrs please specify the maximum detention charges)*									
7.	Airport to IIT(BHU) and vice-versa									
8.	Pt. Deen Dayal Upadhyay railway station to IIT(BHU) and vice-versa									
9.	Cantt Railway Station to IIT(BHU) and vice-versa									
10.	Manduadih railway station to IIT(BHU) and vice-versa									
11.	Hiring on monthly retainer ship **with Driver** *(Upto 50 Km per day)*									
12.	Hiring on monthly retainer ship **without Driver** *(Upto 50 Km per day)*									

- * Please specify number of hours and km
- ** Please specify the timings.

Note: 1- Please submit your detailed terms & conditions.

2- Please mention time regarding availability of vehicle in **URGENCY** and **Normal** requirement.

3- Please submit the list of reputed organizations, alongwith their satisfactory performance certificate (if applicable), where you have provided services.

4- Govt. levy e.g. GST, Toll Tax etc shall be payable extra.