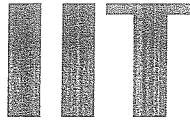




भारतीय  
प्रौद्योगिकी  
संस्थान  
काशी हिन्दू विश्वविद्यालय



INDIAN  
INSTITUTE OF  
TECHNOLOGY  
BANARAS HINDU UNIVERSITY

☎ : 91-542-6702069

FAX : 91-542-2367780, 2368428;

e-mail : registrar@itbhu.ac.in

Office of the Registrar

(M.R. Cell)

Ref. No. IIT(BHU)/MRC/23/2019-20/ 4320

कुलसचिव कार्यालय

(चिकित्सा प्रतिपूर्ति प्रकोष्ठ)

Dated: 05.08.2019

### NOTICE

This is to notify that a pharmacy outlet managed and run by Apollo Pharmacy has started functioning in the Institute opposite to Aryabhata Hostel-II from 8.00 a.m. to 10.00 p.m. initially. The pharmacy would dispense admissible medicines (CGHS & CS(MA) rules) on cashless basis to Institute employees (serving/ retired) and their dependents, who holds health diary issued by UEHCC, BHU.

#### **Following is the Standard Operating Procedure (SOP) of Apollo Pharmacy;**

1. Health Diary issued by UEHCC, BHU will work as an identification of IIT(BHU) beneficiary.
2. Apollo Pharmacy will dispense admissible medicines to beneficiary on cashless basis, only if, he/she visits UEHCC/ S.S. Hospital/ Trauma Centre, BHU or Institute empanelled hospital/ clinic.
3. Consultant, advice on health diary/ issues prescription to the beneficiary:
  - a. In case of UEHCC/ S.S Hospital/ Trauma Centre, BHU consultant's advice, beneficiary will first visit the UEHCC pharmacy counter and take the medicines which are available there.  
UEHCC pharmacy staff will mention "NA" on the health diary for the medicines which are not available there. For these non-available medicines, beneficiary may visit Apollo Pharmacy.
  - b. In case of Institute empanelled hospital/clinic, beneficiary may directly visit the Apollo Pharmacy store with issued prescription and take the medicines which are available there.
4. In case any prescribed medicine is not available in Apollo Pharmacy, partial medicines will be issued. For non-available medicines, Apollo Pharmacy will arrange the medicines in 24-48 hrs and call back the beneficiary for pick up.
5. The advice on health diary/prescription should not be older than (7) seven days. In case it is, same have to be extended with sign and stamp of the treating consultant.
6. Name of the beneficiary on prescription should be same as on health diary.
7. Apollo Pharmacy will not provide any substitution of medicine. In case of emergency, referral consultant approval is mandatory.
8. In case, health diary/prescription is mutilated or there is any cutting on mentioned medicine name/ quantity, this would not be accepted by Apollo Pharmacy. Beneficiary will have to get the health diary/ prescription re-signed and stamped by the treating consultant.

P.T.O

9. CGHS and CS(MA) rules will be followed for **non-admissible medicines**;
  - a. Products manufactured/ marketed as food supplement, cosmetics and ayurvedic preparation prescribed by allopathic doctors will be inadmissible.
  - b. Supply of vitamins, minerals and anti-oxidants will be restricted.
  - c. Vaccines, in general, will be inadmissible, except Hepatitis B, Influenza and Leprovac vaccines for high risk individual, is recommended by specialist with justification and countersigned by HoD of concerned speciality of Government Hospital.
  - d. Illustrative list of inadmissible medicines (as in Swamy's compilation of medical attendance rules) is available on the Institute website.
10. Non admissible items may be bought by beneficiaries on cash payment basis with applicable discount and this will not be reimbursable.
11. Medicines prescribed at least for 5days and above Rs.500/- (both the conditions should be fulfilled) will only be reimbursed, except accidental & emergency cases.



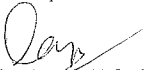
Joint Registrar (Admin.)-II

Ref. No. IIT(BHU)/MRC/23/2019-20/ 4320

Dated: 05.08.2019

Copy to the following for information and wide publicity amongst the staff :

1. All the Deans.
2. All the Heads of Departments/Coordinators of the Schools.
3. The Chief Councilor, Gymkhana.
4. The Chairman, Senate Library Committee
5. The Chairman, IWC.
6. The Chairman, Council of Wardens.
7. The Chairman, Institute Cafeteria.
8. The Chairman, Web Management & E-mail Services Committee, for uploading on the Institute Website.
9. All the Prof. Incharges.
10. The Coordinator, Gandhi Technology Alumni Centre.
11. The Professor I/C, Main Workshop.
12. The Joint Chief Proctor.
13. The Administrative Wardens/Wardens of the Hostels.
14. All the Joint Registrars.
15. All the Asstt. Registrars.
16. P.S. to the Director.  
**IIT(BHU), VARANASI.**
17. Apollo Pharmacy.



Joint Registrar (Admin.)-II

