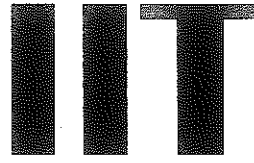




भारतीय
प्रौद्योगिकी
संस्थान
काशी हिन्दू विश्वविद्यालय



INDIAN
INSTITUTE OF
TECHNOLOGY
BANARAS HINDU UNIVERSITY

कुलसचिव कार्यालय
(प्रशासन)

Office of the Registrar
(Administration)

Ref. No.: IIT(BHU)/ADM/2 (xxxxi)/Outsourcing Agency/Gen/13502

Dated: 26.02.2019

NOTICE

It is notified that consequent upon adoption of five day week system the payment of wages to daily wager in different Departments/Sections/Units/Hostels will be regulated in terms of Office Memorandum no. 49019/1/95-Estt.-(c) dated 19.07.2016. The aforementioned OM stipulates that the one day paid weekly off is to be given provided they have worked for a minimum of 40 hours during the said week. Looking into the difficulties arising in essential areas where the Offices/Units/Labs/Departments are required to function on all week days, it has been decided that in all such cases where a daily paid worker is required to be present on all six days the weekly paid off will be given on Sunday. It must be specifically mentioned on the attendance verification/Sheet that the Departments/Units/Sections/Labs/Offices was actually open and daily wage worker had worked on Saturday.


Joint Registrar (Admin.)

Ref. No.: IIT(BHU)/ADM/2 (xxxxi)/Outsourcing Agency/Gen/13502

Dated: 26.02.2019

COPY forwarded to the following for information and necessary action:

1. All the Deans
2. All the Heads of Departments/Coordinator of Schools
3. The Coordinators/In-charge of Units/Centers/Offices
4. All the Professor In-charges
5. The Chief Councilor, IIT-Gymkhana
6. The Prof. In-charge, Main Library
7. The Chairman, Institute Works Department
8. The Chairman, Cafeteria Committee
9. The Chairman, Council of Warden
10. The Chairman, Web Management & E-mail services
11. The Chairman, Press & Publicity Committee
12. The Coordinator, GTAC
13. The Joint Chief Proctor
14. All the Admin. Wardens/Wardens
15. The Joint Registrar (Admin.)
16. The Deputy Registrar (Accounts)
17. All the Assistant Registrars
18. P.S. to the Director
19. P.A. to the Registrar

Indian Institute of Technology (BHU)


Joint Registrar (Admin.)



भारतीय प्रौद्योगिकी संस्थान(का.हि.वि.) वाराणसी - 221005 भारत
Indian Institute of Technology(BHU) Varanasi-221005 India

Tel. No. : 91-542-236676 Fax No. : 91-542-2368428 Email: administration@iitbhu.ac.in Web: iitbhu.ac.in

