

One Week

## Faculty Development Programme on **Research Writing, Publishing, and Presentation**

**3 –7 February 2020**

### Overview

Research writing and publishing are complex and perennial processes. They have to meet certain requirements regarding how the paper is written and the way it is published. The importance of writing well can never be ignored for a successful professional career, and the ability to write impactful papers is an essential trait of a serious researcher. Writing and publishing a paper has its own life cycle; properly following a course of action and avoiding missteps can be vital to the overall success not only of a paper but of the underlying research as well.

The modules in the FDP are designed to guide researchers across disciplines to enhance their skills in planning, writing, and getting their research articles published in academic journals. The FDP is comprised of intensive work and learn modules where the participants will work individually and/or in groups to solve writing, publishing, and presentation related tasks to gain a hands-on experience of these scholarly practices.

### Key Areas

- ◆ Principles of Research Writing
- ◆ Mechanics of Research Writing
- ◆ Audience Level Analysis and Readability Tests
- ◆ Components of Research Articles (Abstract, Synopsis, Introduction, Conclusion, Summarising, Paraphrasing, Quoting, Data Depiction and Documentation)
- ◆ Editing
- ◆ Publishing Processes
- ◆ Report Writing, Proposal Writing
- ◆ Plagiarism and Copyright Issues
- ◆ Presentation Tactics

### Objectives

The core objectives of the Faculty Development Programme are to help the participants:

- ◆ Familiarise themselves with various scholarly writing, publishing, and presentation strategies
- ◆ Learn and practice the language tools essential for research writing
- ◆ Overcome the writer's block through a clear understanding of the methods of error free writing
- ◆ Manage the publishing process with confidence and informed choice
- ◆ Grasp the quintessential presentation tactics
- ◆ Further Career and Professional Development

### FDP Coordinator

**Dr. Ajit K. Mishra**

Associate Professor

Department of Humanistic Studies

IIT (BHU) Varanasi



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**3 – 7 February 2020**

Supported by

**Pandit Madan Mohan Malaviya National  
Mission on Teachers and  
Teaching(PMMMMNTT), MHRD**

Organized by

**Teaching Learning Centre  
ABLT Complex  
Indian Institute of Technology  
(Banaras Hindu University)  
Varanasi – 221 005  
India**

## Who Can Apply?

Faculty members at the level of Assistant Prof. /Associate Prof. in the disciplines of Arts, Science, Commerce, Engineering, Medical Sciences, Agricultural Sciences, Pharmacy etc. in Govt/Govt. aided Institutes of Higher Education/ Universities/Colleges are eligible to apply for the programme.

## How to Apply?

**There is no registration fee for the FDP**

**Step I** - Fill the application form online:

<https://forms.gle/eaYG95aoBnLw1VE6>

**Step II**– Keep checking your email inbox. Depending on the seat availability, a provisional confirmation along with the permission letter pro forma will be sent through email.

**Step III** – On receiving the email confirmation, submit the **caution deposit** of ₹ 2000 through a **DD** drawn in favour of **The Registrar, IIT(BHU) Varanasi** payable at Varanasi, and the duly completed letter of permission by speedpost/courier to the following address:

**Teaching Learning Centre**  
**ABLT Complex**  
**Indian Institute of Technology (BHU)**  
**Varanasi - 221005, India**

**N.B.** The DD for ₹ 2000 will be returned to you on the last day of the programme

Also, send the scanned copy of the DD and the letter of permission through email to [office.tlc@iitbhu.ac.in](mailto:office.tlc@iitbhu.ac.in)

## Mode of selection

The maximum number of seats is 30 (Thirty). Selection of participants will be done by the organizing committee by taking into consideration various operational factors.

## Accommodation &Boarding

Participants will be provided accommodation on twin sharing basis and food for the entire duration of the programme.

## Travel Support to Participants

Outstation Faculty Members from Govt/Govt. aided Institutes will be reimbursed round trip III AC train fare by the shortest route on producing valid documents.

## Certification

Participants are required to stay for the full duration of the programme and attend all sessions. Certificates will be issued to participants only on successful participation in the programme.

**N.B.** The FDP meets the guidelines for one week (5 days) courses issued by UGC and other regulatory bodies.

## Teaching Learning Centre, IIT (BHU)

A Centre named ‘Teaching Learning Centre (TLC)’ was initiated by the Institute in July 2013 to strengthen the teaching environment of the institute and to organize several programmes to enhance teaching-learning processes. It covers all aspects of teaching, pedagogy, laboratory projects, assessment, course delivery, course design, e-learning, sharing best practices in teaching-learning, faculty development programmes, etc.

This FDP is supported by the “**Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNTT)**” scheme of MHRD.

## For further assistance, please contact

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## Office Address:

Teaching Learning Centre,  
ABLT Complex,  
Indian Institute of Technology (BHU)  
Varanasi - 221005, India

Registration Deadline

2 December 2019