



भारतीय प्रौद्योगिकी संस्थान

(काशी हिन्दू विश्वविद्यालय)

वाराणसी - २२१ ००५

INDIAN INSTITUTE OF TECHNOLOGY

(BANARAS HINDU UNIVERSITY)

VARANASI - 221 005

☎ : (0542) 6702068, 2307004 (A.R.); 6702076, 2307005 (Office); FAX : 91-542-2368428; e-mail : registrar@iitbhu.ac.in

निदेशक कार्यालय

(प्रशासन)

Office of the Director

(Administration)

Ref. No. : IIT (BHU)/ADM/98(xii)/Gen/571/L

Dated : February 6, 2013

**NOTIFICATION**

The Chairman, Board of Governors, IIT (BHU) has been pleased to approve the proposal for constitution of a Women Grievance Cell consisting of the following members for IIT (BHU) with immediate effect :

- |    |   |   |                  |
|----|---|---|------------------|
| 1. | Dr. Vijay Laxmi Yadav<br>Department of Chemical Engg. & Tech., IIT (BHU)<br>Mobile No.- 09935048388 | - | Chairperson      |
| 2. | Dr. Kalpana Choudhary<br>Department of Electrical Engg., IIT (BHU)<br>Mobile No.- 09936638447       | - | Member           |
| 3. | Dr. Medha Jha<br>Department of Civil Engg., IIT (BHU)<br>Mobile No.- 08081903353                    | - | Member           |
| 4. | Mrs. Renu Kaila, S.O., IIT (BIU)-Directorate<br>Mobile No.- 09935438493                             | - | Member Secretary |

The Cell shall *suo moto* take cognizance of any activity that contains a potential threat to the safety, security and dignity of women and take/recommend measures to mitigate and overcome the threat.

On receipt of the grievance, the Cell will take all necessary measures to provide immediate relief to aggrieved women, conduct a preliminary inquiry of the incident and suggest appropriate punitive and corrective measures to be taken by the Institute.

The Cell shall also suggest measures to improve the safety and security measures in the Institute especially with respect to women employees and students.

  
ACTG. REGISTRAR

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COPY forwarded to the following for information & necessary action :

1. The Dean (Academic Affairs), IIT (BHU).
2. The Professor Incharge (Student Affairs), IIT (BHU).
3. The Professor Incharge (Resource Planning & Generation), IIT (BHU).
4. The Professor Incharge (Faculty Affairs & Alumni Affairs), IIT (BHU).
5. The Professor Incharge (Research & Development), IIT (BHU).
6. The Dean of Students, BHU.
7. The Chief Proctor, BHU.
8. All the Heads of Departments/ Coordinators of Schools, IIT (BHU).
9. The Coordinators/Incharge of Units/Centres/Offices, IIT (BHU).
10. The Prof. Incharge, Main Workshop/ T&PC, IIT (BHU).
11. The Prof. Incharge, Preparatory Course/ B.Tech. Part-I, IDD/IMD, IIT (BHU).
12. The Chief Councillor, IIT (BHU)-Gymkhana.
13. The Chairman, Senate Library Committee, IIT (BHU).
14. The Chairman, IT-Cafeteria Committee, BHU.
15. The Chairman, Council of Wardens, IIT (BHU).
16. The Coordinator, GTAC, IIT (BHU).
17. Members concerned.
18. Dr. N.S. Rajput, Teacher-in-charge, Web Management Group, IIT (BHU) for uploading it on website.
19. The Deputy Registrar & Secretary to Vice-Chancellor, BHU.
20. The Assistant Registrars, IIT (BHU).
21. P.S. to the Director, IIT (BHU).

  
ACTG. REGISTRAR