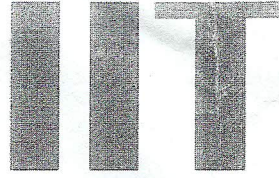


भारतीय
प्रौद्योगिकी
संस्थान
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INDIAN
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TECHNOLOGY
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NOTIFICATION

Ref. No.: IIT (BHU)/I. P. Cell/FPC/2015 – 16/ 4950

Dated : 4th July 2015

*The Director, IIT(BHU),
All the Deans,
The Registrar, IIT(BHU),
All the Heads of the Departments / Coordinators of the Schools,
The Coordinator, Gandhi technology Alumni Centre,
The Chief Councillor – Gymkhana,
The Chairman, Senate Library Committee,
The Chairman, Council of Wardens,
The Chairman, - Cafeteria,
The Chairman, Web Management & E-mail Services Committee,
The Chairman, IWC,
All the Prof. Incharge,
The Administrative Wardens / Wardens of the Hostels,
The Workshop Superintendent, Main Workshop,
All the Dy. Registrars, IIT(BHU),
All the Asstt. Registrars, IIT(BHU),
The P.S. to Director, IIT(BHU),
The P.A. to the Registrar, IIT(BHU),
The Care Taker, IIT(BHU),
Indian Institute of Technology (BHU)*

Dear Sir / Madam,

Kindly refer to notification No. IIT(BHU)I.P. Cell/1040/L dated 26th March 2015 regarding purchase of furniture for the Departments / Schools / Laboratories / Class Rooms etc. (printed over leaf).

In this connection, the Committee has been directed to inform all the concerned that all the purchases of furniture shall be carried out through Furniture Purchase Committee. All the concerned are requested to submit their requirements of furniture to Institute Purchase Cell alongwith the following documents for the consideration of Furniture Purchase Committee;

1. Detail requirement of furniture alongwith the purposes / usage.
2. Specification if any.
3. Specific design if any.
4. Documents related to fund availability (fund sanction letter).

Yours faithfully,

*Asstt. Registrar,
I.P. Cell & Member Secretary
Furniture Purchase Committee.*