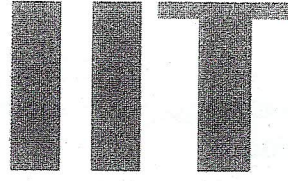


भारतीय
प्रौद्योगिकी
संस्थान
काशी हिन्दू विश्वविद्यालय



INDIAN
INSTITUTE OF
TECHNOLOGY
BANARAS HINDU UNIVERSITY

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MOST URGENT

NOTIFICATION

Ref. No.: IIT (BHU)/IPCCell)/Cond.Art./ 1819

Dated : 14th May, 2015

*All the Deans,
All the Prof. Incharge,
All the Heads of the Departments / Coordinators of the Schools,
The Coordinator, Gandhi technology Alumni Centre,
The Chief Councillor – Gymkhana,
The Chairman, Senate Library Committee,
The Chairman, Council of Wardens,
The Chairman, - Cafeteria,
The Chairman, Web Management & E-mail Services Committee,
The Chairman, IWC,
The Chairman, Green Committee (Prof. Hadi Hasan, Deptt. of Chemistry),
The Administrative Wardens / Wardens of the Hostels,
The Assistant Workshop Superintendent, Main Workshop,
The P.S. to Director,
The P.A. to the Registrar,
The Care Taker,
Indian Institute of Technology (BHU)*

Dear Sir / Madam,

It has been observed that large numbers of obsolete and condemned articles are lying in almost every Department / School / Units / Offices / Hostels for want of disposal.

In this connection, as per order of the Director this is to request to all the concerned to initiate condemnation process of obsolete and condemned articles on the Form GFR – 17 (given overleaf) through a duly constituted Condemnation Committee and submit the same for approval to the competent Authority (Director).

Further, after approval of the competent authority the same may be housed at the open space near IIT(BHU) Cafeteria and Main Workshop for further course of action under intimation to the office of the undersigned. The Director has desired that this process be completed by 30th May 2015.

Yours faithfully,

[Signature]
Dy. Registrar

Encl. : As above (overleaf)

