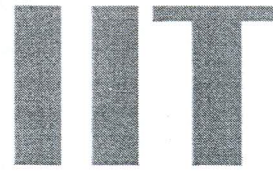


भारतीय
प्रौद्योगिकी
संस्थान
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INDIAN
INSTITUTE OF
TECHNOLOGY
BANARAS HINDU UNIVERSITY

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**Office of the Director
(Budget & Co-ordination)**

निदेशक कार्यालय
(बजट एवं समन्वयन)

Ref No.: IIT (BHU)/Budget/18/14-15/507/L

Date: 10.09.2014
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The Dean, Faculty Affairs
The Dean, Academic Affairs
The Dean, R & D
The Dean, Resource & Alumni,
The Dean, Students Affairs
All the Heads of Departments/Coordinators of Schools
All the Faculty Members of Departments/Schools
IIT (BHU), Varanasi

Sir/Madam,

The Faculty Members of the Institute often seek the clarifications in respect of "Contingent Grant" and "CPDA Grant". In this regard, some probable queries and their clarification are given hereunder to make it easier in availing the aforesaid grants to the Faculties as well as Research Scholars of the Institute :

A. Contingent Grant : Now renamed as "Research Support Grant to Faculty" -

The total research support grant for a department will be worked out based on the number of research scholars under supervision of faculty members of the Department. The supervisor will be sanctioning officer of the requirements for his research work conducted by his students and the purchase rules of the department will remain the same for this purpose also. The purchase/store stock book entry, etc. will be done by the Office of the department. In case of purchases that require purchase committee processes, the purchase committee of the department will carry out the work involved. Advances, etc. will be possible as per usual norms.

Sl. No.	Probable observations	Clarification
1.	Can student avail Contingent Grant as claim ?	<p>It can not be treated as claim by the students. In fact, it is supporting grant for research activities controlled by their Supervisors and provided to their Research Scholars.</p> <p>In order to clear the confusion, the nomenclature of Contingent grant has now been changed as "Research Support Grant to Faculty"</p>
2.	Authority for processing the bills.	<p>The bills pertaining to research support grant will be signed by the Supervisor as a DDO and duly forwarded by HoD.</p> <p>Further, the cheque will be made in favour of concerned Supervisor. Thereafter, he/she will draw the cash and disburse to the students accordingly.</p>

P.T.O.

