



भारतीय  
प्रौद्योगिकी  
संस्थान  
काशी हिन्दू विश्वविद्यालय



INDIAN  
INSTITUTE OF  
TECHNOLOGY  
BANARAS HINDU UNIVERSITY

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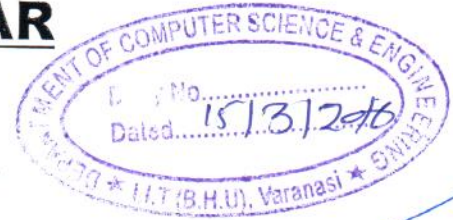
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Ref. No.: IIT (BHU)/ Fin./15-16/1242

Dated: 11/03/2016

## CIRCULAR



- All the Deans  
All the Prof. Incharges  
All the Heads/Coordinators/P.Is of Departments/Schools/Centre's  
The Chairman, IWD, IIT (BHU)  
✓ The Chairman, Web Management & E-mail Services Committee  
The Chairman, Senate Library Committee  
The Chairman, Council of Wardens  
The Chief Councillor – Gymkhana  
The Chairman, IT-Cafeteria  
The Coordinator, GTAC  
All Admin. Wardens/Wardens – Hostels  
The Incharge UGD/IDD/IMD PT-I  
All the Dy. Registrars  
All the Asst. Registrars  
All the Section Officers  
P.S to the Director  
P.A to the Registrar  
I.I.T (B.H.U), Varanasi

**Subject: Extension of the last date for receiving orders from various Departments in Finance office for the approval of CFA.**

**Dear Sir/Madam,**

Kindly refer to this office Circular no. **IIT (BHU)/Fin./15-16/T.B./1066 dated: 02/012/2015** regarding the time schedule for submission of orders and bills in the Finance Office – Trade Bill Section, IIT (BHU).

In this connection, I am directed to inform you that, the last date for receiving the orders for the approval of CFA in the Finance Office - Trade Bill Section has been extended upto 15.03.2016, else remains the same.

Further no extension in the prescribed date is possible. Therefore, you are requested to kindly cooperate with the finance wing in its endeavour to adhere to the time frame.

Yours faithfully,

*Shat*  
Deputy Registrar  
(Accounts)

*11/3/16*